**BOARD OF PUBLIC WORKS ADVISORY MEETING**

**September 10, 2024**

MEMBERS Attending: Chairman - Todd Swanson, Troy Winkleman, Steve Rudnicki, and

 Dennis Lutes

OTHERS: Erin Schuster

MINUTES:  **A motion to approve the minutes to the 13 August meeting was made by Troy Winkleman and seconded by Steve Rudnicki. The motion was passed unanimously.**

OLD BUSINESS:

Erin provided an update of on-going, and past projects, as well as the activities of the Village DPW departments. Regarding the future work at the WPCF, Erin indicated that the Village has submitted the application for the WQIP grant; an award notice would be expected in Nov./Dec. A time extension has been given for submitting the EDA grant application. Erin indicated Andrew has discussed MRB’s proposal for the engineering/design. It will be adjusted to reflect the actual scope, dependent on receiving further grant funding.

Erin updated information on Electric Dept. projects. He confirmed the new second feeder for the Portage substation, including the second vacuum breaker at Bourne St. substation, is done and in use. Erin advised they were still waiting for National Grid’s response/review of the Bourne St. Substation station design. The ordering of new transformers is still pending this review. Erin did note that upgrades to current foundations at Bourne St. substation will be necessary due to the increase in dead loads of equipment.

Regarding the study for a second primary feeder to the Village, Erin noted that Andrew is working on the grant application for the NYSERDA grant, based on the PSE scope of work.

Erin confirmed MRB has submitted the EFC grant application for projects on the Water System Master Plan. He indicated they are looking at projects that can be done by Village crews.

Regarding the foundation wall of the pumphouse in the gorge, Erin outlined discussions he has had with H&K to repair the cracking and proposal to repair the deteriorated foundation wall. Erin indicated H&K have submitted a more detailed proposal for the work. He indicated that if approve the work could begin by the end of Sept.

**A motion to recommend proceeding with these repairs on an emergency basis, as submitted by H&K, was made by Todd Swanson. Troy Winkleman seconded the motion and it was approved.**

Regarding the manhole replacement project at Growers, Erin noted that Kingview would get started in September with preliminary prep work. The main features will be done following grape harvest/processing.

The CGR report and recommendations is still a topic Andrew wants to address.

Regarding the fiber-optic owner/operator issue, Erin noted that EntryPoint was submitted the application for the NYS Connect All Grant. There has not been a response to date.

Regarding the electric rate increase, BST continues in their data collection phase to prepare the rate increase submission.

Regarding the Drinking Water Source Protection Plan, Erin noted some revisions by Southern Tier West, Sarah Swinko, would be made based on new information received on changes to watershed regulations and rules. The next meeting is 7 October at 10:00.

Regarding the Welch building special use permit, Erin noted there was a meeting schedule between the Developer and Village/Planning Board on 18 September.

REVIEW OF DEPARTMENT HEADS:

Public Works – Holt St. water main replacement continues. Paving various streets/areas in the Village.

Electric Dept. – Finishing reconductoring on Hawley St., Rte. 5 to Thruway.

Water Dept. – Operations, prep work for grape harvest. Lead service line inspections continue.

Sewer Dept. – Operations, prep work for grape harvest.

NEW BUSINESS/OPEN DISCUSSION: Dennis Lutes noted the Village has received a grant to have the Village pool refurbished. Details to follow.

**Troy Winkleman made the motion to adjourn, seconded by Steve Rudnicki and unanimously passed.**

The next Advisory Board meeting was scheduled for 8 October 2024 at 6:30.