**BOARD OF PUBLIC WORKS ADVISORY MEETING**

**March 12, 2024**

MEMBERS Attending: Chairman - Todd Swanson, Troy Winkleman, Dennis Lutes, and Steve Rudnicki

OTHERS: Erin Schuster

MINUTES:  **A motion to approve the minutes of the 13 February meeting was made by Troy Winkleman and seconded by Steve Rudnicki. The motion was passed unanimously.**

OLD BUSINESS:

Erin provided an update of on-going, and past projects, as well as the activities of the Village DPW departments. Erin noted no information has been received regarding the grant application future work at the WPCF. He indicated that Andrew wanted a meeting with the Village Board and the DPW Board to discuss down-scoping of the project if the 2nd grant is not received..

For the Minton Reservoir/WTP pump station Erin indicated that MRB continues to review the as-builts and O&M manuals. The contracts are proceeding with close-out.

Erin indicated update on the Finley Rd. interconnect was tabled as he did not have an updage from Andrew. (Note the March mtg. update: *Andrew indicated the final accounting with National Grid for the Finley Rd. work was unchanged. As such, final close-out with O’Connell’s claim for delay cost due to the error by National Grid is still open. Replacement of the one switch is also pending*.)

Erin commented on the other Electric Dept. projects. He indicated The new Hendrix line has been completed to the Portage substation. The final connections at both ends need to be done. He noted there was a question related to phasing at the Portage end. John Tucker Ha completed dwgs. for the connections to the vacuum breakers, final connection remains.

Erin indicated that there would be a meeting with PSE (Power System Engr.) to review adjustments to the power model Andrew had requested. (*Subsequent final rpt. Dtd 9 April sent out by e-mail*.) Erin noted that a PO for the transformers had not been issued. Erin also noted that the NYSERDA grant to do a study on a second primary electric feed for the Village was on hold as there was no response to the latest RFP request.

Regarding MRB Support Services, Erin indicated no change regarding the grant for the work on Cottage and Academy Streets storm drainage, sidewalks and paving. Erin provided some comments on the Water System Master Plan on 20 February mtg. He noted some changes were discussed and future projects. He noted that need for wall repair to the pumphouse in the gorge and upgraded waterlines in several locations. The next step is to look for grant funding.

Regarding the manhole replacement project at Growers, Erin indicated that the RR is currently reviewing Kingview’s paperwork/insurance prior to issuing their permit.

Regarding the CGR report and recommendations, Andrew will call a separate meeting in the future to discussed with board members. NO CHANGE.

Andrew discussed the fiber-optic owner/operator issue in more detail. He had provided some feedback from Sherburne’s experience. He indicated he would forward additional information and outline advantages/disadvantages. NO CHANGE.

Erin indicated that pursuit of an electric rate increase , approved by the Village Board, will begin in April. BST Accounting will handle this for the Village.

Erin noted that that he had a meeting scheduled with Southern Tier West regarding the drinking water source protection study on Wed. 13 March. (*Subsequently a stakeholder’s meeting was scheduled to 29 April, 2024 at 10:00 AM*.)

REVIEW OF DEPARTMENT HEADS:

Public Works – Completed connection of service lines to new 12” water main on Cass St.

Electric Dept. – Replacing primary conductors to school bus garage and the hospital.

Water Dept. – Operations and continue to do inspection for lead service lines.

Sewer Dept. – Operations.

NEW BUSINESS/OPEN DISCUSSION:

**Troy Winkleman made the motion to adjourn, seconded by Steve Rudnicki and unanimously passed.**

No meeting will be held in April. The next Advisory Board meeting is scheduled for 14 May 2024 at 6:30.