**BOARD OF PUBLIC WORKS ADVISORY MEETING**

**June 13, 2023**

MEMBERS Attending: Chairman - Todd Swanson, Steve Rudnicki, Troy Winkleman, John Poshka, Jim Simpson, and Dennis Lutes

OTHERS: Erin Schuster

MINUTES:  **A motion to approve the minutes of the 9 May 2023 meeting was made by Steve Rudnicki and seconded by Troy Winkleman. The motion was passed unanimously.**

OLD BUSINESS:

Erin Schuster provided an update of on-going projects and activities of the Village DPW departments. Erin provided input from Andrew related to on-going project and work of the four departments. Erin noted that MRB continues to work on the Water Quality Improvement Projects grant application for future work at the WPCF.

For the Minton Reservoir/WTP pump station Erin advised that H&K and Gerwitz & McNeil completed the roof panel replacement and the grounding. A few punchlist items remain and a leak in the air release valve needs to be addressed. He indicated as-built drawings and O&M manuals remain to be done. Erin indicated the Engineer has recommended that a perimeter drain around the new building be added to address the groundwater/drainage issue. Work on the fluoridation upgrade was completed and the system was put on-line June 1st. Paperwork to close-out the grant remains.

Erin outlined the completion of the Finley Rd. work, commented on the extended duration of the second outage. All work was completed. The Village is waiting on final billing from O’Connell and a breakdown from Nat’l. Grid. The pole structure replacement for the 115KV line was also completed by O’Connell during the outage.

Erin provided an update on the other Electric Dept. projects. They are still waiting for delivery of some materials for the 2nd primary feeder to the Portage Substation. The new conductors along East Main St. have been completed. Power Systems Engineering continues work on the long term planning. Erin noted that the vacuum breakers were received for the Bourne St. Substation. Erin indicated that an RFP for selecting a consultant for the study on a second primary feeder for the Village, using the grant from NYSERDA should be advertised in about 3 weeks.

Regarding MRB Support Services, work for Cottage, Academy and Bird Streets would require grant funding. Erin confirmed the kick-off meeting for MRB’s Water System Master Plan was held and supporting documentation for the plan development has been provided.

Regarding the manhole replacement project at Growers, MDA continues to wait for a reply from the RR on the final design. Advertisement and contract award are pending the RR review. A cost sharing meeting with Growers and Welchs is still pending. The cost share is intended to be based on the percentage of flow from each party.

REVIEW OF DEPARTMENT HEADS:

Public Works – General maintenance, seasonal work, work in the Village parks.

Electric Dept. – Working on tree trimming, general maintenance.

Water Dept. – normal operations and maintenance. New floors for the treatment building will be contracted. Replacement of ceiling will be accomplished by staff. A backup air compressor is being installed.

Sewer Dept. – normal operations.

NEW BUSINESS/OPEN DISCUSSION:

Erin noted that there was a water discoloration issue at the Mogan David plant that is being monitored. He noted the plant had shut down on the 31st. Unsure of current status. Testing did not reveal an issue.

**John Poshka made the motion to adjourn, seconded by Steve Rudnicki and unanimously passed.**

The next Advisory Board meeting was rescheduled for July 11, 2023 at 6:30. The meeting will be held at the Electric Building.