**VILLAGE BOARD OF TRUSTEES**

**MEETING**

**OCTOBER 16, 2023**

Mayor Dennis Lutes presiding

MEMBERS: Judy Einach, Josh Freifeld, Blake Maras, Johanna Kelley

OTHERS: Becky Jackson, Andrew Thompson, Becki Paternosh, Andrew Webster, Bonnie Rae Strickland, Corbin Meleen, Carol Rasmussan (CCIDA CREDC), Don McCord, Diana Holt, Pete Holt, Ed Kneer, Ann Kneer, Steve Rudnicki, Bill Christ, Wyatt Richard, Casey Northrup, Ed Slate, David Haskin, Micah Heim, Sandra Brown, Evan Conway

**MAYOR/BOARD**

**7:00 P.M. PUBLIC HEARING FIVE & 20 SPIRITS & BREWING EXPANSION**

Carol Rasmusson gave an explanation/presentation of the Grant for use of expanding corporation 5 & 20 Spirits & Brewing.

There being no further comments, the Public Hearing was closed at 7:04 p.m.

**MINUTES**

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the minutes of 8/14/23, 9/18/23 and Special Meeting 10/05/23.**

**RESOLUTION #21-2023/CRYPTOCURRENCY MORATORIUM EXTENSION**

**The board made a motion to approve the following Resolution on a motion made by Trustee Einach, seconded by Truste Freifeld and was carried unanimously.**

NOW THEREFORE BE IT RESOLVED that the Village Board of Trustees does hereby extend the moratorium for the first three (3) month period, pursuant to section 6. term, of the village of westfield local law #1-2023, A LOCAL LAW IMPOSING A TEMPORARY MORATORIUM ON COMMERCIAL CRYPTOCURRENCY AND BLOCKCHAIN OR SIMILAR DATA MINING OPERATIONS IN THE VILLAGE OF WESTFIELD.

BE IT FURTHER RESOLVED that this first extension period will run from November 27, 2023, to February 27th, 2024, based on the effective date of filling with the Office of the New York Secretary of State of February 27th, 2023.

**RESOLUTION #23-2023/ AUTHORIZATION TO SUBMIT A GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF COMMUNITY RENEWAL FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING**

**The following resolution was approved on a motion made by Trustee Maras, seconded by Trustee Freifeld and was carried unanimously.**

WHEREAS, Robert Mazza, Inc., doing business as Five & 20 Spirits & Brewing (the “Company”) proposes to renovate the former Welch’s warehouse space at 101 N. Portage Street within the Village of Westfield and purchase and install furnishings, fixtures, and equipment in connection with the Company’s expansion of its warehousing and distribution operations (the “Project”), and

WHEREAS, the Company and the Chautauqua Region Economic Development Corporation (“CREDC”) have requested that the Village of Westfield (the “Village”) apply for funding from the New York State Office of Community Renewal (the “OCR”) to finance a portion of the furnishings, fixtures, and equipment costs of the Project, and

WHEREAS, the CREDC is assisting in the facilitation of the Project and has requested that the Village provide the OCR funding to CREDC as a grant for the purpose of making a grant to the Company, and

WHEREAS, the Project will result in a benefit to the Village of Westfield through creation of at least 4 new full-time equivalent employment positions, and

WHEREAS, the Village has held a public hearing to obtain citizens’ views regarding the CDBG program as administered by OCR and the Project.

NOW, THEREFORE, BE IT

RESOLVED, that the Village Mayor is hereby authorized to submit a grant application on behalf of the Village of Westfield for an amount to be determined by OCR and not to exceed $100,000, such amount to be provided as a grant to CREDC to provide financing to the Company for a portion of the furnishings, fixtures and equipment required for the Project and to fund grant administration costs, and be it further

RESOLVED, that the Village Mayor is hereby authorized to execute a grant agreement between the Village and the OCR and all related documents associated with the OCR grant, including entering into a grant agreement with CREDC for the implementation of the Project and administration of the OCR grant, all such documents to be subject to review and approval by the Village Attorney, and be it further

RESOLVED, that the Village Mayor is hereby designated as the Environmental Certifying Officer for the purposes of complying with the applicable federal environmental review requirements for the OCR grant.

I certify that this resolution was adopted by the Village Board of Trustees of the Village of Westfield New York on the 16th day of October 2023.

**POLICE DEPARTMENT**

MONTHLY REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the monthly report as given.**

REQUEST EXECUTIVE SESSION - PERSONNEL

REQUEST EASON HALL USE

**The board made a motion by Trustee Einach, seconded by Trustee Kelley and was carried unanimously to approve for the Police to use the Hall for Family/Faith/First Responder Community Event**

**November 4th from 5:00 – 7:00 p.m.**

**RECREATION DEPARTMENT**

REPORT

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the Recreation Program Report as presented.**

PERMISSION TO GO TO BID

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to allow to go to bid for a new filter system and new heaters for the Welch Field swimming pool.**

REQUEST APPROVAL - TWO NEW MEMBERS FOR RECREATION COMMISSION

**The board made a motion by Trustee Kelley, seconded by Trustee Freifeld and was carried unanimously to approve for the addition of Jackie Gambino whose term will end in April 2025 and Gianna Douglas, 11th grade youth member with term being from 2023-2024 school year to the Recreation Commission.**

**CODE ENFORCEMENT**

REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld, and was carried unanimously to approve the Code Officer Report.**

**HISTORIAN**

REPORT

**The Historian’s report was approved on a motion made by Trustee Einach, seconded by Trustee Maras and was carried unanimously.**

**PUBLIC WORKS DEPARTMENT**

REPORT

**The Public Works report was approved on a motion made by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously.**

**WATER & SEWER DEPARTMENT**

FORKLIFT BID

**The board made a motion by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously to approve the Forklift Bid to Alta in the amount of $30,975.00.**

Other bids included:

Buffalo Lift Trucks $33,955.20

Jason Miller (BMH) $31,475.77

JIT Toyota $33,715.00

**ELECTRIC DEPARTMENT**

REPORT

**The board approved the Electric Department report on a motion by Trustee Einach, seconded by Trustee Kelley and was carried unanimously.**

**TREASURER**

UNPAID TAXES TO COUNTY

**The board made a motion by Trustee Einach, seconded by Trustee Kelley and was carried unanimously to approve to send unpaid taxes back to the County in the amount of $67,533.96.**

APPROVAL OF UNPAID WATER/SEWER TO TOWN TAXES

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve the unpaid water/sewer to be added to Town taxes in the amount of $2,393.80.**

BUDGET TRANSFER

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley to approve the budget transfer in the amount of $1,024.54 from the General Fund to Capital Parking Lot Project.**

REVENUE & EXPENSE

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the Revenue and Expense reports.**

WARRANTS

**The following warrants were approved on a motion made by Trustee Einach, seconded by Trustee Maras and was carried unanimously.**

**General W#22 $ 65,454.39**

**Water W#27 12,873.16**

**Electric W#22 159,027.26**

**Sewer W#25 11,350.35**

**Electric W#24 68,337.37**

**Water W#29 31,913.79**

**Minton Pump House W#30 633.49**

**General W#24 45,912.23**

**Sewer W#27 48,789.29**

**CLERK**

REPORT

**The board made a motion to approve the Clerk’s report by Trustee Maras, seconded by Trustee Einach and was carried unanimously.**

EXECUTIVE SESSION

**The board made a motion by Trustee Freifeld seconded by Trustee Kelley and was carried unanimously to enter Executive Session to discuss personnel.**

**Following discussion, the Executive Session was ended on a motion made by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously and the board re-entered regular session.**

**The board approved for Halloween to be held on October 31st from 6:00-8:00 p.m.**

**There being no further business to come before the board the motion was made to adjourn the meeting by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously.**