**VILLAGE BOARD OF TRUSTEES**

**MEETING**

 **APRIL 17, 2023**

Mayor Dennis Lutes presiding

MEMBERS: Judy Einach, Josh Freifeld, Blake Maras, Johanna Kelley

OTHERS: Vince Luce, Becki Paternosh, Rob Genthner, Ed LeBarron, Andrew Thompson, Andrew Webster, Chris Reese, Erin Schuster, Bill Christ, Ed Rotunda, David Haskin, Ed Slate, John Hanmann, Marcia Wethli, Dave & Gina Kron, Fred Bertrando, QG Best, Ann & Ed Kneer, Ami VandeVelde, Michael VandeVelde, Dean Mead, Sandra Brown, Don McCord

**MAYOR/BOARD**

New Board Trustee Member, Johanna Kelley was introduced.

SITE PLAN FOR TIM HORTON’S

**The board made a motion to approve the Site Plan for Tim Horton’s on a motion made by Trustee Einach, seconded by Trustee Maras and was carried unanimously. The roll call vote is as follows:**

**Trustee Maras – yes**

**Trustee Einach – yes**

**Trustee Freifeld – yes**

**Trustee Johanna – yes**

**Mayor Lutes – yes**

MINUTES

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the minutes of the April 3rd meeting.**

RESOLUTION #8-2023/NYMPA DELEGATE

**The board made a motion by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously to approve the following Resolution.**

WHEREAS, the Board of Trustees of the Village of Westfield, New York is a municipal member of the New York Municipal Power Agency, and

WHEREAS, the Annual Meeting of the Agency will be held on May 31st, 2023, in Syracuse, NY and

WHEREAS, in accordance with the bylaws of New York Municipal Power Agency, each municipal member may cast one vote on each transaction properly brought before this meeting.

NOW THEREFORE BE IT RESOLVED that Andrew W. Thompson, be and is hereby designated as the accredited delegate of the Village of Westfield, New York.

LITTLE LEAGUE PARADE REQUEST

**The board made a motion by Trustee Maras, seconded by Trustee Kelley and was carried unanimously to approve for the Little League Parade to be held on May 6th to begin at 8:30 a.m. in the TOPS parking lot and continue on down Main Street to the corner of the Welch’s building.**

ACCEPT RESIGNATION OF PART-TIME COURT CLERK

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the resignation of the Part-time Court Clerk, Lisa Haltiner as of 4/5/23.**

TREE BOARD PLANTING AT WELCH FIELD

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to allow for planting a tree at Welch Field on Friday, April 28th in celebration of Arbor Day.**

**POLICE DEPARTMENT**

MONTHLY REPORT

**The board made a motion to approve the Police Report by Trustee Einach, seconded by Trustee Maras and was carried unanimously.**

REQUEST VACATION CARRYOVER

**The board made amotion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve for Chief Genthner to carryover vacation time of 16.5 days from June 3rd.**

REQUEST EXECUTIVE SESSION – PERSONNEL

**FIRE DEPARTMENT**

MONTHLY REPORT

**The board made a motion by Trustee Maras, seconded by Trustee Kelley and was carried unanimously to approve the Fire Department Report.**

It was noted that the new ambulance had been delivered.

**RECREATION DEPARTMENT**

MONTHLY REPORT

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the Rec. Department Program report.**

RECREATION COMMISSION NEW MEMBER

**The board made a motion by Trustee Kelley, seconded by Trustee Freifeld and was carried unanimously to approve the appointment of Kevin Montalbano as Town Recreation Commission member with an expiration of term date 2026.**

**CODE ENFORCEMENT**

MONTHLY REPORT

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the monthly report.**

**HISTORIAN**

MONTHLY REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the Historian monthly report.**

**PUBLIC WORKS DEPARTMENT**

MONTHLY REPORT

**The board made a motion to approve the monthly report by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously.**

PERMANENT EMPLOYEE

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld to approve Adam Moulton as permanent employee Utility Worker.**

OVERHEAD DOORS

**The board made a motion by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously to approve to declare 7 overhead doors as surplus.**

**WATER & SEWER DEPARTMENT**

MONTHLY REPORT

**The board made a motion to approve the Monthly Report by Trustee Einach, seconded by Trustee Maras and was carried unanimously.**

**ELECTRIC DEPARTMENT**

APPROVE WIRE PURCHASE

**The board made a motion by Trustee Freifeld, seconded by Trustee Ei nach and was carried unanimously to approve the wire purchase in the amount of $18.096.00 from Stuart C Irby.**

APPROVE PURCHASE 35kV GANG OPERATED SWITCH

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the purchase of a 35kV Gang Operated Switch in the amount of $14,485.23 from Stuart C Irby.**

APPOINT 3 EMPLOYEES TO PERMANENT POSITIONS

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve Employees Scott Frudd, Dylan Kawski, and Alex Nusom to Permanent positions.**

REQUEST EXECUTIVE SESSION - PERSONNEL

**TREASURER**

APPROVAL OF REVENUE & EXPENSE REPORTS

**The board made a motion by Trustee Freifeld, seconded by Trustee Freifeld and was carried unanimously to approve Revenue & Expense Reports.**

BUDGET TRANSFERS

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld, and was carried unanimously to approve the budget transfers.**

APPROVE UNPAID WATER & SEWER TO BE ADDED TO THE 2023 TAX LEVY

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve for the unpaid W&S to be added to the 2023 tax levy.**

APPROVE TRANSFER FROM GENERAL FUND TO FIRE DEPARTMENT

**The board made a motion by Trustee Einach, seconded by Trustee Maras and was carried unanimously to approve the transfer from the General Fund to the Fire Department Equipment Reserve in the amount of $10,225 for the Ambulance.**

2023-2024 BUDGETS

**The board made a motion by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously to approve the 2023-2024 Electric Budget.**

**The board made a motion by Trustee Einach, seconded by Trustee Kelley and was carried unanimously to approve the 2023-2024 Water Budget.**

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the 2023-2024 Sewer Budget.**

**CLERK**

WARRANTS

**The following warrants were approved on a motion made by Trustee Einach, seconded by Trustee Maras and was carried unanimously.**

 **General W#48 $57,286.80**

 **Water W#63 12,476.25**

 **Sewer W#52 31,118.44**

 **Electric W#47 74,534.97**

 **Capital Reserve 216,941.00**

 **Sewer W#54 52,599.22**

 **Electric W#49 50,241.47**

 **General W#50 19,887.21**

 **Water W#65 9,401.28**

Trustee Einach thanked everyone involved for their assistance with getting Tim Horton’s approval finalized.

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to enter into Executive Session to discuss Personnel.**

EXECUTIVE SESSION

**Following the Executive Session, the board made a motion to adjourn by Trustee Einach, seconded by Trustee Maras and was carried unanimously.**

The board re-entered regular session.

ACTION

Action taken following the Executive Session is as follows:

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve four students as summer seasonal interns in the Electric Department.**

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to promote Rob Burgess to Sr. Operator 4A.**

**There being no further business to come before the board the motion was made to adjourn the meeting by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously.**