**VILLAGE BOARD OF TRUSTEES**

**MEETING**

**NOVEMBER 20, 2023**

Mayor Dennis Lutes presiding

MEMBERS: Judy Einach, Josh Freifeld, Blake Maras, Johanna Kelley

OTHERS: Vince Luce, Rebecca Paternosh, Andrew Thompson, Andrew

Webster, Corbin Meleen, Chris Reese, William Christ, Dave Haskin, Steve & Kate Mayer, Marilyn Hemmer, Donald McCord, Britt Mead

Marilyn Hemmer thanked all the Village employees involved for their assistance and expertise with the many beautiful Christmas lighting and decorations.

Also she wanted to thank the Police Department for their prior assistance

**MAYOR/BOARD**

MINUTES

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the minutes of October 16, 2023.**

SCHEDULE PUBLIC HEARINGS

**The board made a motion by Trustee Kelley, seconded by Trustee Freifeld and was carried unanimously to schedule a Public Hearing for Local Law #6-2023/ Amending Operation of Vehicles Code (Bliss & Spring St.), for December 18, 2023 @ 7:00 p.m.**

**The board made a motion by Trustee Maras, seconded by Trustee Einach and was carried unanimously to schedule a Public Hearing for**

**Local Law #7-2023/Quality of Life Ticketing, for December 18, 2023 @ 7:15 p.m.aHeHH**

DISCUSS ALLOCATION OF RESOURCES FOR COMMUNITY PLANNING

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to set aside 15k from ARPA Funds or Fund Balance for the Planning Board to hire a consultant to assist with graphics and tables for re-zoning Code activities.**

2024 HOLIDAY AND VILLAGE BOARD SCHEDULE

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the Holiday and Board Schedule for 2024 as presented.**

ADDITION OF ANOTHER HOLIDAY TO THE 2024 LISTING

**The board also made a motion by Trustee Maras, seconded by Trustee Freifeld and was carried unanimously to add Juneteenth (June 19th), as an additional paid holiday to the 2024 Holiday Schedule.**

YWCA ARTS & CRAFTS FESTIVAL 2024

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve the request by the YWCA to do the Annual Arts & Crafts Festival for 2024, July 26th and 27th, in Moore Park.**

RESIGNATION POLICE OFFICER

**The board made a motion by Trustee Einach, seconded by Trustee Kelley and was carried unanimously to approve the resignation submitted by Officer Henry Williams effective 11/29/23.**

APPOINT ALTERNATE MEMBERS TO PLANNING BOARD

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve two alternate members: Jamie Scarpine Johnson and Mary Ellen Humphrey, to the Planning Board.**

AUTHORIZATION FOR MAYOR TO SIGN AMPHITHEATER GRANT PAPERWORK

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to authorize the Mayor to sign paperwork required by the NYS OPRHD and the IIJA for the Amphitheater Grant.**

**POLICE DEPARTMENT**

**The board made a motion by Trustee Maras, seconded by Trustee Einach and was carried unanimously to approve the Monthly Report for the Police Department.**

REQUEST FOR EXECUTIVE SESSION – PERSONNEL

**FIRE DEPARTMENT**

**The board made a motion by Trustee Maras, seconded by Trustee Einach and was carried unanimously to approve a budget Transfer of $10,000 from Bunker Gear to General Equipment to purchase hose.**

FIRE DEPARTMENT ROOF REPLACEMENT

**The board made a motion by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously to approve for the use of ARPA funds for the Fire Department Roof in the amount of $16,245.09**

**RECREATION DEPARTMENT**

REQUEST EXECUTIVE SESSION – PERSONNEL

DECLARE SURPLUS

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve declaring 2 basketball hoops as surplus.**

PROGRAM REPORT

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the October Program Report.**

**CODE ENFORCEMENT**

REPORT

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve the Code Officer’s Report.**

**HISTORIAN**

REPORT

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve the Historian’s Report**

**WATER & SEWER DEPARTMENT**

Andrew Thompson notified the board that Bill Boria (who is retired from the CCDOH), is now a private consultant. He’s been hired to assist Gooseneck Farms Sand & Gravel

@ Bittinger’s (Gravel Pit), with the environmental notifications. Andrew will send a letter to them notifying them of their proximity to the Village’s Watershed.

**PUBLIC WORKS DEPARTMENT**

LEAF PICKUP

It was announced that the last leaf pickup would be December 8th, weather depending.

VACATION CARRYOVER

**The board made a motion by Trustee Einach, seconded by Trustee Maras and was carried unanimously to approve for Ed LeBarron to carryover 26 vacation days to be used: 1 week in November, 2 weeks in December and 2 weeks in April.**

REQUEST EXECUTIVE SESSION – PERSONNEL

**ELECTRIC DEPARTMENT**

NATIONAL GRID BILL

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve for Andrew Thompson to contact Read & Laniado Law Firm, representing MEUA and NYMPA, regarding a National Grid Invoice which was received.**

POLEMOUNT TRANSFORMER BID AWARD

**The board made a motion by Trustee Freifeld, seconded by Trustee Maras to approve the Polemount Transformer Bid to Irby in the amount of $122,345.**

The other bid received was from Sunbelt Solomon in the amount of $113,650.

UTILITY POLE PURCHASE BID

**The board made a motion by Trustee Kelley, seconded by Trustee Einach and was carried unanimously to approve the Utility Pole Purchase to Stella Jones in the amount of $20,318.98.**

Other bids received were from: Bell in the amount of $31,690.00

and American Timber in the amount of $23,194.00.

REQUEST EXECUTIVE SESSION – PERSONNEL

**TREASURER**

APPROVAL OF REVENUE & EXPENSE REPORTS

**The board made a motion by Trustee Freifeld, seconded by Trustee Kelley and was carried unanimously to approve the Revenue and Expense Reports.**

WARRANTS

**The following warrants were approved on a motion made by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously.**

Electric #28 $66,450.00

Water/Minton #34 6,160.00

Electric #27 152,122.31

General #27 151,450.34

Sewer #30 20,569.98

Water #33 24,885.43

Water #37 71,320.29

General #30 257,617.28

Sewer #32 118,135.77

Electric #30 308,270.83

**CLERK**

SECURITY SYSTEM UPDATE

Clerk Vince Luce reported he is awaiting the quotes for Security Doors/Electronic buzzers for Eason Hall.

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to enter into Executive session to discuss Personnel issues.**

EXECUTIVE SESSION/PERSONNEL

EXECUTIVE SESSION ADJOURNED

**The board made a motion by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously to exit Executive Session and re-enter regular session.**

ACTION

The following action was taken resulting from the Executive Session:

**The board made a motion by Trustee Kelley, seconded by Trustee Freifeld and was carried unanimously to approve Sean Waters to Equipment Operator.**

**The board made a motion by Freifeld, seconded by Trustee Einach and was carried unanimously to approve Trenton Leverentz to Lineman B.**

**The board made a motion by Trustee Kelley, seconded by Trustee Freifeld and was carried unanimously to approve for the Recreation Director, Andrew Webster, a salary adjustment of $15,000 as follows:   
 $5,000 as of November 20th, 2023; $5,000 June 1, 2024;**

**$5,000 June 1, 2025, in addition to any regular merit increases given to Management Staff.**

**The board made a motion by Trustee Freifeld seconded by Trustee Einach and was carried unanimously to increase part-time or substitute Police Officer pay up to $30/hr. for those with 5 years or more experience.**

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to appoint Rob Genthner, part-time Deputy Village Clerk/part-time Code Enforcement/Zoning Enforcement Officer at his current salary beginning in March when the current Code Officer retires.**

**June 1st,, he will be part-time Code Enforcement/Zoning Enforcement Officer at the rate of $25,000 plus $10,000/Police & Fire Administration.**

**There being no further business to come before the board the meeting was adjourned.**