

**VILLAGE BOARD OF TRUSTEES
ANNUAL REORGANIZATIONAL MEETING
APRIL 3, 2023**

MAYOR/BOARD

- 6:00 p.m. Mayor and Trustees to Meet at Fire Hall prior to Board meeting

Pledge of Allegiance to the Flag

- 7:00 p.m. Open Public Hearing - 2023-2024 Proposed General Fund Budget
- 7:15 p.m. Open Public Hearing - Local Law #3-2023/Authorizing a Property Tax Levy in Excess of the Limit Established in General Municipal Law §3-c
- Welcome to and Swear in Mayor Dennis Lutes
- Mayor to Appoint new Village Board Trustee, Johanna Kelley
- "Welcome to and Swearing in" of newly appointed Trustees and (Oaths of Office to be Administered by the Deputy Village Clerk)
- Annual Appointments
- Resolutions #4,5,6 &7- 2023 /Designation of Financial Depositories, Advance Approval of Claims, Mileage Allowance, Attendance at Schools & Conferences (Originals to be filed in our Resolutions book and also included within the board minutes)
- Approve 03/20/23 Minutes and 03/27/23 Budget Minutes
- Close Public Hearings
- Action On Local Law #3-2023/Authorizing A Property Tax Levy In Excess Of The Limit Established In General Municipal Law §3-c
- Action on Proposed 2023-2024 General Fund Budget

**VILLAGE BOARD OF TRUSTEES
REORGANIZATIONAL MEETING
APRIL 3, 2023**

Mayor Dennis Lutes presiding

MEMBERS: Judy Einach, Josh Freifeld, Blake Maras, Johanna Kelley

OTHERS: Becky Jackson, Becki Paternosh, Bonnie Rae Strickland, Don McCord, William Christ, Jim Wroda, Sandra Lutes, Kathy Johnston, Cason Gross, Jamie Johnson, Britt Mead, Dean Mead, Kathy Archer

MAYOR/BOARD

6:00 Mayor and Trustees to meet at Fire Hall prior to Board meeting.

7:00 P.M. OPEN PUBLIC HEARING 2023-2024 PROPOSED GENERAL FUND BUDGET

The Public Hearing was opened to receive comments from the public. The hearing will run consecutively during the meeting.

7:15 P.M. OPEN PUBLIC HEARING FOR LOCAL LAW #3-2023/AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c

The Public Hearing was opened to receive comments from the public. The hearing will run consecutively during the meeting.

SWEARING IN MAYOR

Mayor Dennis Lutes was sworn in and signed the Oath book.

APPOINTMENT OF TRUSTEE

Mayor Lutes appointed new Village Board Trustee, Johanna Kelley.

WELCOME TO, AND OATHS OF OFFICE ADMINISTERED TO NEWLY APPOINTED TRUSTEE AND TWO RE-ELECTED TRUSTEES

ANNUAL APPOINTMENTS

The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the Annual Appointments as listed.

VILLAGE OF WESTFIELD

ANNUAL ORGANIZATIONAL MEETING

APPOINTMENT LIST APRIL 3, 2023

UNIT OR NAME	TERM	THIS TERM EXPIRES
Village Administrator	2 years	2024

Vincent E. Luce		
Village Clerk Vincent E. Luce	2 years	2024
Village Treasurer-Financial Manager Rebecca Betts-Paternosh	2 years	2024
Deputy Village Clerk Rebecca Jackson	2 years	2024
Deputy Village Treasurer Kyle Sunday	2 years	2024
Deputy Mayor Josh Freifeld	1 year	2024
Village Attorneys Joel Seachrist, Esq. Feldman Kieffer LLP (Labor Relations & HR) Matthew Feldman	1 year	2024
Acting Justice Jerry LaPorte	1 year	2024
Emergency Coordinator Robert Genthner	1 year	2024
Police Department Liaison: Judy Einach	1 year	2024
Public Works Department Liaison: DPW Advisory Dennis Lutes	1 year	2024
Electric Department Liaison: DPW Advisory Dennis Lutes	1 year	2024
Water & Sewer Department Liaison: DPW Advisory Dennis Lutes	1 year	2024
Fire Department Liaison: Blake Maras	1 year	2024
Cable TV Liaisons: Vacant	1 year	

Board of Ethics		2-year term	2025
Vinny Sanzo			
Al Holbrook			
Vince Luce			
Holiday Decorating/Beautification Committee			
Marilyn Hemmer	Chair	1-year term	2024
Department of Public Works Advisory Board			
Todd Swanson	Chair	5 years	2028
Steve Rudnicki		5 years	2027
James Simpson		5 years	2027
Dennis Lutes (Liaison)		1 year	2027
John Poshka		5 years	2025
Troy Winkelman		5 years	2026
Zoning Board of Appeals			
Ronald Catalano, Jr.	Chair	5 years	2024
John Hanmann		5 years	2028
Richard A. Koerner, Jr.		5 years	2028
William F. Christ		5 years	2028
Robert R. Mascaro		5 years	2028
Planning Board			
Don McCord	Chair	5 years	2025
Diana Holt		5 years	2027
Darlene Golibersuch		5 years	2027
Rick Mathews		5 years	2027
Tracy Bennett		5 years	2025
Westfield Development Corporation Liaison			
Josh Freifeld		1 year	2024
Harassment Prevention Committee			
Vacant		1 year	2024
Judy Einach			
Youth Recreation Commission			
Roxanne Baideme		3 years	2026
Roger Miller		3 years	2024
Kayla Hotchkiss		3 years	2024
Stacy Holland		3 years	2025
Michele Shields		3 years	2025
Don Paddock		3 years	2024

Recreation Department Board Liaison: Josh Freifeld	1 year	2024
Mayor as Claims Auditor	1 year	2024
Fair Housing Officer Village Clerk Vince Luce	1 year	2024
Tree Board		
Pete Holt	3 years	2025
Jerry LaPorte	3 years	2025
Don McCord	3 years	2025
Bonnie Rae Strickland	3 years	2025
Wendy Santilli	3 years	2025
Stephanie Blount	3 years	2025

Official Designations

- | | |
|------------------------|--|
| 1. Meeting Time/Day | <i>3rd Monday of each month. Except Holidays that fall on a Monday. In those instances, the meeting will be held the next day on Tuesday. All meetings begin at 7:00 pm and are held in the North Room of Eason Hall unless otherwise designated</i> |
| 2. DPW Advisory Board | <i>Second Tuesday of each month or as needed, 6:30 pm at Electric Department</i> |
| 3. Depositories | <i>Community Bank
Chase Bank; JP Morgan Chase; M & T</i> |
| 3. Official Newspapers | <i>The Westfield Republican
The Dunkirk Evening Observer</i> |
| 4. Mileage | <i>58.5¢ per mile</i> |

**RESOLUTIONS #4,5,6,&7-2023 DESIGNATION OF FINANCIAL DEPOSITORIES,
ADVANCE APPROVAL OF CLAIMS, MILEAGE ALLOWANCE, ATTENDANCE
AT SCHOOLS & CONFERENCES**

RESOLUTION #4-2023

DESIGNATION OF FINANCIAL DEPOSITORIES

Whereas, the board of trustees has determined that Village Law '4-412(3)(2) requires the designation of banks or trust companies for the deposit of all Village monies;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees does hereby designate the following institutions as depositories of all monies received by the Village Treasurer, Clerk, and receiver of taxes.

Names of Institutions:

Community Bank
Chase Bank
JP Morgan Chase Bank
NYClass

RESOLUTION #5-2023
ADVANCE APPROVAL OF CLAIMS

Whereas, the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges, and

Whereas, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount disallowed by the board of trustees.

RESOLUTION #6-2023
MILEAGE ALLOWANCE

Whereas, the board of trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village.

OW THEREFORE BE IT RESOLVED:

Section 1. That the board of trustees shall approve reimbursement to such officers and employees at the rate of 58.5 per mile.

RESOLUTION #7-2023
ATTENDANCE AT SCHOOLS AND CONFERENCES

Whereas, there is to be held during the coming official year a) the New York State Conference of Mayors Annual Meeting and Training School; b) the New York State Conference of Mayors and Fall Training School for Fiscal Officers and Municipal Clerks; c) the relevant schools, conferences, meetings for the purpose of improving Village operations and

Whereas, it is determined by the board of trustees that attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

That the following officers and employees are hereby authorized to attend the following schools: Mayor, Board Members, Administrator/Clerk, Deputy Clerk, Treasurer, Deputy Treasurer and Superintendents; SCHOOLS: Mayors Conference in May; Fall Training School; Annual Highway Schools and any others that may fall into this category.

BE IT FURTHER RESOLVED:

Any schools, conferences, meetings not described herein shall be reviewed and approved by the Village Administrator.

MINUTES

The board made a motion by Trustee Maras, seconded by Trustee Einach and was carried unanimously to approve the minutes of 3/20/23 and Budget minutes of 3/27/23.

The Public Hearings were closed.

ACTION TAKEN ON LOCAL LAW #3-2023 AUTHORIZING A PROPERTY TAX LEVY IN EXCESS OF THE LIMIT ESTABLISHED IN GENERAL MUNICIPAL LAW §3-c

The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve Local Law #3-2023

ACTION TAKEN ON PROPOSED 2023-2024 GENERAL FUND BUDGET

The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the 2023-2024 General Fund Budget.

ELECTRICAL OUTAGE SCHEDULED FOR MAY 6TH AND MAY 13TH

There were concerns raised from some of the businesses along Main Street in Westfield that will be inconvenienced by this National Grid outage. The Mayor explained that it was necessary to complete this due to the condition of the infrastructure and would help alleviate it happening at a future unplanned time. It also allows us to simultaneously complete our repairs at that time.

There being no further business to come before the board, the meeting was adjourned on a motion made by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously.