**VILLAGE BOARD OF TRUSTEES**

**MEETING**

**MARCH 20, 2023**

Mayor Michael VandeVelde presiding

MEMBERS: Dennis Lutes, Judy Einach, Josh Freifeld, Blake Maras

OTHERS: Vince Luce, Becki Paternosh, Erin Schuster, Andrew Thompson, Andrew Webster, Chris Reese, Bonnie Rae Strickland, Rob Genthner, Edward Slate, Joseph Seminatore, Josh Belcher, Sandy Brown, Davie Haskin, Johanna Kelley, Ella Archer, Ann Kneer, Jamie Johnson, Brett Mead, Jeff Thomas

**MAYOR/BOARD**

**Deputy Mayor Dennis Lutes presented Mayor VandeVelde with a plaque of appreciation for his 10 years of service to the Village of Westfield.**

MINUTES

**The board made a motion by Trustee Einach, seconded by Trustee Maras and was carried unanimously to approve the minutes of February 21st minutes.**

FIRST FRIDAYS

**The board made a motion by Trustee Lutes, seconded by Trustee Freifeld and was carried unanimously to approve the Chamber of Commerce request to have First Fridays.**

FEE INCREASE FOR EASON HALL USE

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the recommendation to increase the fees for the use of Eason Hall plus an increase of $1.00 for admittance for Roller Skating all effective beginning June 1, 2023.**

**POLICE DEPARTMENT**

MONTHLY REPORT

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve monthly report.**

**FIRE DEPARTMENT**

MONTHLY REPORT

**The board made amotion to approve the monthly report by Trustee Maras, seconded by Trustee Freifeld and was carried unanimously.**

ANNUAL INSPECTION

The Annual Fire Department inspection will be held on April 3, 2023 @ 6:00 p.m. at the Fire Hall before the regularly scheduled board meeting.

**RECREATION DEPARTMENT**

MONTHLY REPORT

**The board made a motion by Trustee Freifeld, seconded by Trustee Lutes and was carried unanimously to approve the monthly report**

**CODE ENFORCEMENT**

MONTHLY REPORT

**The board made a motion by Trustee Freifeld seconded by Trustee Freifeld and was carried unanimously to approve the Code Enforcement report.**

**WATER & SEWER DEPARTMENT**

BID APPROVAL

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to award the Masonry Repair bid at the Water Plant to Raymond E. Kelly, Inc. in the amount of $49,964.**

The other bid received was from Southern Tier Masonry in the amount of $60,000.

REQUEST FOR EXECUTIVE SESSION

**ELECTRIC DEPARTMENT**

REQUEST FOR EXECUTIVE SESSION/PERSONNEL

**TREASURER**

APPROVAL OF REVENUE & EXPENSE REPORTS

**The board made a motion by Trustee Lutes, seconded by Trustee Einach and was carried unanimously to approve the Revenue & Expense Reports.**

**CLERK**

WARRANTS

**The following warrants were approved on a motion made by Trustee Maras, seconded by Trustee Freifeld and was carried unanimously.**

**Sewer W#50 $43,088.17**

**Capital Proj. W#8 888.00**

**Water–Minton W#61 2,060.00**

**General W#46 46,840.28**

**Electric W#45 355,029.98**

**Water W#60 3,188.85**

**Sewer W#47 35,300.65**

**Water-Minton W#57 455.00**

**Water W#56 10,549.22**

**Electric W#43 45,109.17**

**General W#44 106,196.22**

DECLARE SURPLUS

**The board made a motion by Trustee Einach, seconded by Trustee Maras and was carried unanimously to declare 14 old tables as surplus. If the various departments do not desire any, they will be sold on a first come first served basis to the public as follows: the 10’ tables for $20; the 8’ tables for $15**

**and the 6’ for $10.**

**The Mayor requested to purchase the Dell Laptop in the amount of $100 which was approved on a motion made by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously.**

MEMORIAL DAY PARADE

**The board made a motion by Trustee Maras, seconded by Trustee Lutes and was carried unanimously to approve the Memorial Day Parade request by the Legion.**

**The board made a motion by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously to enter into Executive Session to discuss Personnel issues.**

EXECUTIVE SESSION

**Following the Executive Session, the motion was made to adjourn and re-enter regular session by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously.**

ACTION

**Action taken resulting from the Executive Session is as follows:**

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried to approve for Electric Department employee Trenton Leverentz to full-time as his probationary period is completed.**

**There being no further business to come before the board the motion was made to adjourn the meeting to go into the Budget Session by Trustee Lutes, seconded by Trustee Freifeld and was carried unanimously.**