

**BOARD OF PUBLIC WORKS ADVISORY MEETING**  
**October 9, 2018**

**MEMBERS:** Chairman, Todd Swanson, Troy Winkleman, Steve Rudnicki, Dennis Lutes, Doug Sanderson

**OTHERS:** Andrew Thompson

**MINUTES:** A motion to approve the minutes to the 10 July 2018 meeting was made by Troy Winkleman and seconded by Doug Sanderson. The motion was unanimously passed. Note: There were no minutes to the August meeting since a quorum of members were not available. The September meeting was canceled as Andrew had a conflict. He did provide an update of ongoing projects for the Advisory Board.

**OLD BUSINESS:**

Andrew indicated that H&K has completed all work related to the Phase I contract. Both rebuilt clarifiers and aeration basins #3 and #4 are in operation during processing season. The final O&M plant operation manual is still being prepared by Wendel. The final paperwork for contract closeout is being prepared. Andrew provided the handout used for the Phase 2 meeting on 2 October. It outlined a summary of Phase 1 and features for Phase 2, including overall summary of cost. The Phase 2 project is currently still being reviewed by NYDEC, an issue regarding disinfection during the replacement of the UV system has to be resolved. There has not been a scan of the roof for wet areas, and any work to replace the roof will be next year.

Andrew provided an update on the water projects. He noted that Northrup was to start the Boring at Terrace St. next. The delay in obtaining the NYDOT permit for West Main St. has pushed that work off to next year. The delay may end up as a claim issue. Andrew noted that the first pump has been installed at the Bliss St. pump station. He noted that the electrical switchover was done and the second pump was to be installed, followed by demo on the old pumps. The new generator is scheduled for delivery/installation on the 15<sup>th</sup>. The work at the treatment plant for the filter replacement and building improvements was awarded to H&K. They have made their submittals for materials and samples for approval. They plan to complete repointing on one side of the building this fall and complete next year. The replacement of the filters will be started in February.

Andrew noted that the initial training for the Sewer System Asset Management has been held. A second training session will be scheduled soon on how work orders are initiated and used for the system. Andrew noted that Meridio Core software training was to occur next week for the Water and Electric departments. This asset management software will be implemented first by the Electric Dept. PLANTROL is providing local support.

Andrew noted there was no services by the MRB Support Services at this time. He also advised there was a meeting with Clark Paterson Lee on the sewerage collection study. Andrew is to advise when CPL plans to perform the work for the study.

Andrew noted that paving work for the parking lot off Clinton St. was on hold due to the numerous State paving projects in the area limiting availability of asphalt.

The work to re-conductor and replace poles along Rte. 5 by Ferguson Elec. has had material stored at Ottaway Park. The contractor has spotted pole locations. However, further work is being delayed as the contractor has moved crews south to support hurricane relief/recover efforts. Andrew noted that both cable and phone companies share in the replacement cost for poles that they use for their service lines.

#### REVIEW OF DEPARTMENT HEADS:

Public Works – Working on village paving projects, preparatory work to paving.

Electric Dept. – The electric crew continues working McKinley Rd. for replacing conductors; the north side of the Thruway has been energized. Working on relays switches for Portage St. substation and new fencing at the substation is scheduled for later in the month.

Water Dept. – normal operations.

Sewer Dept. – normal operations.

#### NEW BUSINESS/OPEN DISCUSSION:

Andrew requested a recommendation to the Village Board regarding a request for additional funding under the EFC 0% loan for the Phase 2 work at the WPCF. The intent is to allow all the features of work to be performed, picking up both alternate bid items.

**Steve Rudnicki made the motion. Doug Sanderson seconded the motion and it was unanimously passed.**

**Troy Winkleman made the motion to adjourn, seconded by Steve Rudnicki and unanimously passed.**

The next Advisory Board meeting is scheduled for 13 November at 6:30.