

**BOARD OF PUBLIC WORKS ADVISORY MEETING**  
**November 15, 2016**

**MEMBERS:** Chairman Todd Swanson, Mike Catalano, Steve Rudnicki, Troy Winkelman, John Poshka

**OTHERS:** Andrew Thompson, Eric Wies (Clark, Patterson, Lee)

**MINUTES:**

**No minutes were written for the October meeting.**

**SPECIAL PRESENTATION:** Eric Wies from Clark, Patterson, Lee, provided a summary overview of a number of water system projects. With the potential for 0% EFC loans, and/or low interest loan and grant funding, system upgrades of approximately \$3.1M were identified. Mr. Wies noted that the timing for initiating this work, starting with applying for sources of funding, is linked to the end of payments in the next fiscal year of the bonds for the last major system improvements. The focus is to keep any debt service for the new work at or below the current obligation so service rates are not changed. He outlined several scope features from a past study that would be included. They are by priority, replacement of the supply line from the Chautauqua Gorge to the treatment plant (design complete); Terrace St. waterline replacement (design complete); replacing the filter media at the treatment plant; West Main St. waterline improvement; Bliss St. water system work; and building improvements at the Water Treatment Plant. Andrew requested a motion by the Board to recommend pursuing the available funding and to initiate these water system improvements, based on funding. Designs will be completed and bid/contract documents will be completed.

**A motion was made to recommend pursuing available funding and initiate this work by John Poshka, and seconded by Steve Rudnicki. The motion was unanimously passed.**

**OLD BUSINESS:**

Andrew provided an update on the progress of the WPCF construction. He noted that piping tie-in for the grit removal system had been completed. There was a change order to remove the old manhole in the area to prevent future problems. Contractor is waiting on material deliveries. BECC Electric from Dunkirk, the electrical contractor, continues paperwork and submittals.

Andrew noted that Jamestown Roofing had accomplished some temporary repairs to the electric building and would complete the roof replacement in 2017.

The work to replace the Electric Bldg. windows will be rebid in the spring, 2017.

The boring at Persons is on hold due to the shale rock. Andrew noted that Fairpoint Communications would be doing a boring for Portage St and would provide a conduit for the

electric, reimbursed by the Village. He also noted that another boring for Hawley St would be done by the Village.

The Policy for support of commercial customers has not been completed. Andrew noted that Growers would be looking for work to be done soon that will fall under the policy soon. The policy needs to be completed.

Andrew advised the AquaLogics has scheduled work for January 2017 for the Water Treatment Plant PLC upgrades.

The repairs to the Martin-Wright Rd. water tank will be completed by the end of November. Andrew noted that Bruce Robinson had provided a quote to prune the pear trees along Main St. in the amount of \$650.00.

#### REVIEW OF DEPARTMENT HEADS:

Public Works –

Electric Dept. – Work is focused Route 5 and McKinley Road. The substation work is complete. Andrew noted that a new apprentice linemen had been hired.

Water Dept. – Andrew noted that the report for the Health Department on the watershed had been completed.

Sewer Dept. –

#### NEW BUSINESS/OPEN DISCUSSION:

Andrew noted that there was a meeting scheduled for the 22<sup>nd</sup> relative to Power Analytics proposal for the Microgrid, to include a visit to the Hospital and Schools.

Andrew discussed the next repair/replacement of the primary electric line transmission structures. He noted the cost of repairing the two next structures was almost as expensive as replacement.

**Troy Winkelman made a motion to have the two structures replaced instead of repaired. The motion was seconded by John Poshka and unanimously passed.**

Andrew noted and explained that a safety procedure/checklist has been developed to establish levels of competency for each position in the electric department.

The next meeting will be on Tuesday, December 13th. We will meet at 6:30.

The meeting was not formally adjourned.