

**TOWN BOARD MEETING  
Town of Westfield  
October 4, 2023**

**PUBLIC HEARING  
(Sherman Fire Protection District)**

Supervisor Bills called the public hearing to order at 7:20pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest:	Q.G. Best	William Bauer
Councilmember:	David Brown		Ed Slate	Braiden McElhaney
	David Spann		Don McCord	Emily Hanson
	Will Northrop		Mary Gross	
	James Herbert		Judy Takats	

Highway Superintendent: David Babcock  
Town Clerk: Andrea L. Babcock

Public Hearing was held to hear all persons regarding the proposed Sherman Fire Protection District budget of \$11,240.39 for 2024. This is a 2% increase from the previous year.

Proof of Publication of the public hearing from the Town Clerk was available.

Councilmember David Brown, spoke on behalf of the Sherman Fire Protection District. Sherman contracts with Chautauqua, Mina, and Westfield. Costs continue to increase for fire equipment. Supervisor Bills thanked the Sherman Fire Protection District for their service.

The agreement amount will be paid from the fire protection district which will be assessed and levied upon the property in the fire district and collected with the Town and County Taxes of the Sherman fire district properties.

No comments were made.

Councilmember David Spann made the motion to move that the public hearing be closed at 7:22pm. Seconded by Councilmember David Brown and carried unanimously.

Respectfully submitted,  
*//original signed//*  
Andrea L Babcock, Town Clerk

Accepted 11/1/2023

**TOWN BOARD MEETING  
Town of Westfield  
October 4, 2023**

**PUBLIC HEARING  
(Westfield Fire Protection District)**

Supervisor Bills called the public hearing to order at 7:25pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest:	Q.G. Best	William Bauer
Councilmember:	David Brown		Ed Slate	Braiden McElhaney
	David Spann		Don McCord	Emily Hanson
	Will Northrop		Mary Gross	
	James Herbert		Judy Takats	

Highway Superintendent: David Babcock  
Town Clerk: Andrea L. Babcock

Supervisor Bills explained that the Public Hearing was being held to hear all persons regarding the proposed Westfield Fire Protection District budget contract. The total amount is \$68,111.69.

Supervisor Bills provided a brief description of the budget highlighting that as always, this expense is split with the Village based on a ratio of land value and actual department costs.

Proof of Publication of the public hearing from the Town Clerk was available.

No comments were made.

Councilmember David Spann made the motion to move that the public hearing be closed at 7:28pm. Seconded by Councilmember David Brown and carried unanimously.

Respectfully submitted,  
*//original signed//*  
Andrea L. Babcock, Town Clerk

**TOWN BOARD MEETING**  
**Town of Westfield**  
**October 4, 2023**

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest:	Q.G. Best	William Bauer
Councilmember:	David Brown		Ed Slate	Braiden McElhaney
	David Spann		Don McCord	Emily Hanson
	Will Northrop		Mary Gross	
	James Herbert		Judy Takats	

Highway Superintendent: David Babcock

Town Clerk: Andrea L. Babcock

**Pledge of Allegiance**

*Councilmember David Brown made a motion to waive the reading of the September 6, 2023, and September 18, 2023, minutes inasmuch as all members received a copy thereof and that the minutes be accepted. The motion was seconded by Councilmember David Spann and carried unanimously.*

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**Reports:**

Supervisor Bills presented the monthly report on the Town's finances for the month of September 2023. All Board members have received a copy of the report for September 2023 and is accepted as submitted.

The Town Clerk's report together with a check in the amount of \$5,169.93 representing fees for the month of September 2023 was turned over to Supervisor Bills. A check for \$135.00 representing fees for the month of September to NYS Department of Health, Marriage Licenses and a check in the amount of \$97.00 was turned over to NYS Department of Agriculture and Markets and NYS Decals in the amount of \$3,101.07 will be withdrawn on the 13<sup>th</sup>.

The Dog Control Officer did not submit a written report for the month of September 2023.

The Fire Department report for August 2023 was received and placed on file.

The Historian's report for September 2023 was not received.

The Town Court report for September 2023 was received and placed on file.

The WPD report for September 2023 was not received.

**Highway:**

The Town Highway Superintendent submitted a written report on activities for September 2023.

**Code Enforcement/Assessor**

The Code Enforcement Officer has not submitted a report for the month of September 2023. She is out of the office to attend the NYSAA conference in Saratoga Springs.

**Barcelona Harbor:**

The Pier is closed for the season.

Accepted 11/1/2023

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**October 4, 2023**

**Public Comment:**

- Concerns of overnight parking at the beach with campers and RV's, dogs running loose on the beach, fire pits and unattended fires. The Town board will continue to make necessary improvements. The Highway Superintendent was commended for parking lines, parking is much better, it looks great! The beach season was much more controlled than in years past.

**Announcements:**

- First Friday scheduled for October 6<sup>th</sup> is cancelled, activities will be held in the park on Saturday for the children.

**Project Updates:**

- Engineers continue to work on the plans for the Route 5 East Lake Road Water Project No.2 along with gathering easement agreements and answering property owners' questions.
- Continuing to work on the Welch Trail. A request for proposal has been received for prefabricated modular stairs and platforms to connect a trailhead for the Welch Trail to North Portage Street in downtown Westfield.
- Supervisor Bills is continuing to work on the Barcelona Gateway project with Westfield Development Director Donald McCord and Highway Superintendent, David Babcock and NYS DOT.
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**New Business:**

- The Town Clerk presented the tentative budget to the Town Board. Each board member received the tentative 2024 budget.
- Councilmember David Brown made the motion to set a Special Meeting for the 2024 Budget Workshop No.2 on Monday, October 23<sup>rd</sup> at 3:30pm and any other business that may come before the board. Seconded by Councilmember Will Northrop and carried unanimously.
- Supervisor Bills made the motion to set a Public Hearing for the Preliminary Budget on Nov 1, 2023, at 7:20pm. Seconded by Councilmember David Spann and carried unanimously.
- Councilmember David Brown made the motion to set a Public Hearing for the Special Assessment Roll for Improvement Districts on Nov 1, 2023, at 7:25pm. Seconded by Councilmember David Spann and carried unanimously.
- Councilmember David Brown made a motion to set a Public Hearing for 7:15pm for a Special Use Permit for a special Use Permit for a small campground recreational area at 8516 W. Lake Rd. Seconded by Councilmember Will Northrop and carried unanimously.

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**TOWN BOARD MEETING  
Town of Westfield  
October 4, 2023**

**Resolutions for 10/4/2023**

*Councilmember Will Northrop offered the following resolution and moved for its adoption*

**Resolution No. 51 of 2023  
Town of Westfield**

**Authorization for the Supervisor to Sign the Sherman and Westfield Fire Protection District Contracts**

**RESOLVED**, that the Town Board of the Town of Westfield hereby authorizes the Town Supervisor to sign the 2024 contracts for the Sherman and Westfield Fire Protection Districts.

*This was seconded by Councilmember James Herbert. Voting was as follows: Supervisor Martha Bills, aye; Councilmember David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert; Councilmember Will Northrop, aye.*

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*Councilmember David Spann offered the following resolution and moved for its adoption*

**Resolution No. 52 of 2023  
Town of Westfield**

**Authorization for the Supervisor to Sign the IT Contract with EagleZip.**

**RESOLVED**, that the Town Board of the Town of Westfield hereby authorizes the Town Supervisor to sign the IT contract with EagleZip.

*This was seconded by Councilmember James Herbert. Voting was as follows: Supervisor Martha Bills, aye; Councilmember David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert; Councilmember Will Northrop, aye.*

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*Councilmember David Brown offered the following resolution and moved for its adoption*

**Resolution No. 53 of 2023  
Town of Westfield**

**RESOLVED**, that the Town Board of the Town of Westfield hereby accepts the increased cost of \$3,690.00 for a total cost of \$62,135.00 for material cost for the contract of the Welch Trail landing and stairs from Upside Innovations, LLC.

*This was seconded by Councilmember Will Northrop. Voting was as follows: Supervisor Martha Bills, aye; Councilmember David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert; Councilmember Will Northrop, aye.*

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***Councilmember James Herbert made the motion to approve budget #10 for budget year 2023. Seconded by Councilmember David Spann and carried unanimously.***

Subject: Budget Revision #10 for Budget Year 2023		
Revision Description	Decrease	Increase
To move \$3,380.00 from fund balance to pay Erdman Anthony Invoice 66278 for preparing drawing for overlook layout and stairs.	Expenditures	Expenditures
Budget Journal		
A Fund (General Fund - Townwide)		
A 599 Appropriated Fund Balance DR	3,380.00	
A 7180.410 Parks & Recreation - Cont Welch Trail CR		3,380.00
Total A Fund	3,380.00	3,380.00

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***At 8:00pm Supervisor Bills moved and Councilman David Brown seconded a motion to audit the bills. Warrants dated October 4, 2023 (voucher #'s 506-554) in the amount of \$247,339.25 were drawn on the following funds:***

General	\$ 26,235.22
General Part-Town	\$ 10.00
Highway	\$ 3,982.39
Highway Part-Town	\$ 217,077.55
Forest Park Sewer	\$ 31.27
North Town Water-Shorehaven	\$ 2.82

***These were presented and audited by the board members. Supervisor Martha Bills moved and Councilmember David Brown seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Supervisor Martha Bills, aye; Councilmember, David Brown, aye; Councilmember David Spann, aye; Councilmember James Herbert, aye, Councilmember Will Northrop, aye.***

There being no further business at 8:30pm Supervisor Martha Bills moved and Councilmember David Brown seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,  
*//original signed//*  
 Andrea L Babcock, Town Clerk