

TOWN BOARD MEETING  
**Town of Westfield**  
**May 7<sup>th</sup>, 2014**

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:31pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Deputy Supervisor:	Raymond Schuster	David Babcock	Joel Seachrist
Councilmen:	David Brown	Scott Frudd	Jim Pacanowski
	David Spann	Janet Nass	Harold Nass
	James Herbert	Claude Abbey	William Bauer

David Spann moved and David Brown seconded a motion to waive the reading of the minutes inasmuch as all members received a copy thereof and that the minutes be approved. Unanimously carried.

The Town Clerk’s report together with a check in the amount of \$2515.19 representing fees for the month of April 2014 was turned over to the Supervisor. State and County agencies received checks totaling \$428.81.

The Supervisor’s report is as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Checking Balance</u>	<u>MM Balance</u>
Gen. A	\$395,823.00	\$214,039.00	\$16,068.41	\$815,976.23
Gen B	104,343.00	25,548.00	75.18	134,278.26
Hwy DA	272,076.00	137,982.00	515.84	367,470.97
Hwy DB	51,543.00	41,599.00	37.64	136,820.80
Sewer HO1	23,623.00	18,844.00	-0-	5,193.42
Water HO2	16,236.00	12,203.00	-0-	102,323.53
Wfd. Fire	54,018.00	-0-	-0-	54,470.40
Sherm. Fire	9,233.00	-0-	-0-	9,329.18
<b>Totals:</b>	<b>\$926,895.00</b>	<b>\$450,215.00</b>	<b>\$16,697.07</b>	<b>\$1,625,862.79</b>

The Dog Warden’s report for April 2014 was received and placed on file.

The Fire Department Report for April 2014 was received and placed on file.

The Historian’s report for April 2014 was not received (position vacant).

The Town Court report for April 2014 was received and placed on file.

Highway:

- The Town Highway Superintendent submitted a written report on activities for April 2014 and highlighted fuel usage, patching roads, and work at the harbor.

Code Enforcement:

- The Code Enforcement Officer submitted a written report highlighting that 10 permits were issued in the Town including 2 Cell Tower Modifications, & 2 Residential Storage Buildings for April 2014.

Barcelona Harbor: The Pier will open May 15<sup>th</sup> for the 2014 season. Dredging will begin on or about June 16<sup>th</sup>.

Public Comment: Janet Nass inquired about notifications by railroad companies to Towns when trains with hazardous materials pass through. She also inquired about the Town Board's position on implementing a moratorium on fracking.

Announcements:

- Spring Clean-up (Saturday, May 10<sup>th</sup>, 9:00-1:00 @ Transfer Station)
- eWaste Turn-in (Saturday, May 17<sup>th</sup>, 9:00-1:00 @ Town Barn)
- Assessor with the tentative assessment roll:
  - May 10, 2014 9:00am - 1:00pm
  - May 12, 2014 4:00pm - 8:00pm
- Memorial Day Parade (10:30am Monday, May 26<sup>th</sup>, 2014 / Participants gather @ 10:00am
- The Board of Assessment Review will meet on May 27, 2014 (2:00pm - 4:00pm) / (6 - 8:00pm)
- Spring Clean-up (Saturday, May 10<sup>th</sup>, 9:00-1:00 @ Transfer Station)
- eWaste Turn-in (Saturday, May 17<sup>th</sup>, 9:00-1:00 @ Town Barn)

Old Business:

- Deputy Supervisor Schuster stated that all requirements (i.e. permits) for the dredging of the harbor are completed or near completion.
- He also stated the bids for materials and services for the Barcelona Water Project are due at 10am on the 28 May 2104.

New Business:

- The NYS Comptroller's Audit of the Town of Westfield has been received and filed.

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- David Brown offered the following resolution and moved for its adoption:

**Resolution #28 of 2014**  
Standard Work Day and Reporting

**BE IT RESOLVED**, that the Town of Westfield hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
<b>Elected Officials</b>					
Town Supervisor	Martha Bills	6.5	1/1/2012 – 12/31/2015	N	22
Town Councilman	David Brown	6.0	1/1/2012 – 12/31/2015	N	1.23
Town Councilman	David Spann	6.0	1/1/2013 – 12/31/2016	N	2.20
<b>Appointed Officials</b>					
Tax Collector	Donna Sanderson	6.5	1/1/2014 – 12/31/2014	Y	N/A
Bookkeeper	Donna Sanderson	6.5	1/1/2014 – 12/31/2014	Y	N/A
Deputy Town Clerk	Donna Sanderson	6.5	1/1/2014 – 12/31/2014	Y	N/A
Deputy Registrar	Donna Sanderson	6.5	1/1/2014 – 12/31/2014	Y	N/A
Assessor	Bonnie Rae Strickland	8	10/1/2013 – 9/30/2019	Y	N/A
Town Court Clerk	Kathleen Alexander	6	1/1/2014 – 12/31/2014	Y	N/A
Code Enforcement / Bldg Insp.	James Pacanowski	6.15	1/1/2014 – 12/31/2014	Y	N/A
Deputy Hwy Superintendent	Scott Frudd	8	1/1/2014 – 12/31/2014	Y	N/A

This was seconded by James Herbert. Voting was as follows: David Brown, aye; Raymond Schuster, aye; David Spann, aye; James Herbert, aye.

- David Spann offered the following resolution and moved its adoption:

**Resolution #29 of 2014**  
Authorization for Highway Superintendent to Attend Highway School

**BE IT RESOLVED** that the Town Board of the Town of Westfield hereby authorizes the Town Highway Superintendent to attend the Highway School (2- 4 June 2014) at a cost not to exceed \$450.

This was seconded by James Herbert. Voting was as follows: David Brown, aye; Raymond Schuster, aye; David Spann, aye; James Herbert, aye.

- David Brown offered the following resolution and moved for its adoption:

**Resolution #30 of 2014**  
Authorization for Bookkeeper to Attend Financial School

**BE IT RESOLVED** that the Town Board of the Town of Westfield hereby authorizes the Bookkeeper to attend the Financial School (15- 16 May 2014) at a cost not to exceed \$600.

This was seconded by James Herbert. Voting was as follows: David Brown, aye; Raymond Schuster, aye; David Spann, aye; James Herbert, aye.

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Warrants dated April 21<sup>st</sup> and May 7<sup>th</sup>, 2014 (voucher #'s 10124 - 10191 with 10186 & 10189 being deleted), in the amount of \$78,778.48 drawn on the following funds: \$27,159.35 General; \$11,500.00 General Part-Town; \$23,802.33 Highway; \$6,248.65 Highway Part-Town; \$33.25 Sewer Fund; \$4.38 Shorehaven Water Project; 738.14 Trust & Agency; Welch Building \$7,528.18; and the Barcelona Water Project \$1,764.20 were presented and audited by the Board members. David Spann moved and David Brown seconded a motion that the Deputy Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: James Herbert, aye; Raymond Schuster, aye; David Brown, aye; David Spann, aye.

The next Town Meeting is scheduled for Wednesday, June 4<sup>th</sup>, 2014 @ 7:30pm.

There being no further business, at 8:20pm. James Herbert moved and David Brown seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,  
*//original signed//*  
Timothy C. Smith, Town Clerk