

**BOARD OF PUBLIC WORKS ADVISORY MEETING
May 28, 2015**

MEMBERS: Chairman Todd Swanson, Bill Culligan, Tim Abbey, Mike Catalano,

OTHERS: Andrew Thompson

MINUTES APPROVAL

The board made a motion to approve the minutes of April 23rd by Tim Abbey, seconded by Bill Culligan and was carried unanimously.

REPLACEMENT OF SCADA SYSTEM

Andrew explained that this is pending the award of Request for Proposal for the Electrical Consultant. Whatever is agreed upon it must be compatible with the work that is being done at the Wastewater Treatment Plant so we are not creating two separate systems. The Company that is doing the controls for the West Side Pump Station is called Plant IQ. We budgeted extra for them rather than put in a control, a SCADA package that will only control just the two pump stations we had them tack on the extra so the main control center will be able to take on everything at the Plant when the time comes to tie that in. When they are designing the SCADA software it is set up to be able to go from the Wastewater Treatment Plant to the electric SCADA already. Hopefully the Electrical Consultant that will be putting in the hardware that would monitor power usage, etc., we will just go with that software. Todd inquired if all the things that get put in at the Sewage Treatment Plant be compatible with that software. Andrew felt that it would. Potential upgrades to incorporate controls at the Water Plant would be able to be included as well.

REJECTION OF THE RFP BY EDA

Todd inquired if a separate bid for construction should be applied for now. Due to the most recent denial, he feels the necessity of getting the services of an AE to do the design in accordance with the original studies and get a package by the end of the year that can go out to bid so construction can begin. Andrew stated we can do what we want as far as hiring the design firm, EDA doesn't have to approve anything other than the Contract. Andrew had an example of an RFQ of 4 pages long which Wellsville had done for a water extension.

The motion was made to move on to design bid billed to get an RFQ by Tim Abbey, seconded by Bill Culligan and was carried unanimously.

Andrew will take this to the Village Board at the next meeting to approve putting it out to bid. Mike Catalano will alert the V.B. ahead of time so they are aware this motion has been made.

POLE REPLACEMENT

Andrew reported that Pole Replacement has been completed by the Local Union linemen out of Syracuse. He had taken some pictures and also some of the hanging insulator after they had taken it down and cut it up. They were actually concerned with even doing anything with it

because of the condition of it they were afraid if they took one phase off from the pole, it would shift the weightload so much it would snap. It was full of birds, the entire center was hollowed out. Andrew noted he had gotten a quote from a company called Osmose. They do inspections of poles and sell products to fill up woodpecker holes and anti rotting type treatments for ground level of the poles. O'Connell also does an inspection service and have linemen come out to do inspections that give density readings as to what the condition of the pole is. It is hoped to get a comparison from those.

RFP FOR ELECTRICAL CONTRACTOR CONSULTANT

Two that stood out were Tucker and O'Connell. The board had determined that one or more of these Contractors could be hired depending upon how the proposals came in. Both have capacity for being consultants for the Village of Westfield. Tucker came in at a lesser cost. Sign some type of agreement with both of them. It was suggested to use them for a certain number of hours as quoted on an as needed basis.

Todd made the motion to hire both O'Connell and Tucker as primaries; and to outline the anticipated hours in an open agreement; depending on the services needed at the time, seconded by Mike and was carried unanimously.

NYSERDA GRANT MICROGRID FEASIBILITY STUDY

Just received the signed Contract back from NYSERDA. There will be a Kickoff meeting June 8th at 2:00 p.m. with consultants from Willdan who will be doing a Feasibility Study. Reps from NYSERDA and the village will be in attendance. We had hired a Consultant, Willdan Energy out of Rochester, to do the Grant and the agreement was that they would do the Grant Proposal for free if we were awarded, we would hire them to do the Study.

NEW BUSINESS

Andrew explained this is a Proposal for Engineering to begin a Reconductoring Project down Persons Road to Route 5 from Persons Road to McKinley Road and then up which would give us a backup feeder for Main Street. The Thruway has to be crossed and they strongly urge us to go underground. That is a Proposal from a design firm because the Thruway needs stamped drawings to approve the easement.

PUBLIC WORKS

Mike reported the new Refuse Collection was awarded as of June 1st for the next three years by Bestway Container. Also, Casella was going back to the sorting of recyclables and Bestway has offered to continue with the zero sort. Pricing was looked at for different containers for a fixed rate to be in place if necessary.

WATERLINE IN BARCELONA

Has been completed and roadcuts and patching are being finished up.

MAINSTREET INTERSECTION PROJECT

The drainage has all collapsed which comes into the intersection. Back in the 80's when the State did the work in the first place the drainage had not been done. Now the entire intersection is being torn up and redone to alleviate the problem.

ELECTRIC DEPARTMENT

They finished pulling wire on the reconductoring job on Bliss St. up to Knight Rd.

WATER DEPARTMENT

Andrew reported that PLC Controls problem with the Plant power supply had gone bad and Wayne was having difficulty locating one to replace them. A retired electrical engineer person was found in Fredonia that repairs them so there are two spare power supplies for that PLC now.

PFC REPLACEMENT PROJECT

It was budgeted for last year and is in the long term planning for the Water Plant. There are other projects that were necessary to put ahead of that. It is hoped that towards the end of the fiscal year there would be funding to complete this.

SEWER DEPARTMENT

Andrew said we cancelled the contract with Southern Tier Brewery after two weeks. He had called Chad Schofield to explain what had happened. He was concerned as they had been a large part of their business and inquired as to what might have been done to alleviate the odor issue. If he could park his truck over a manhole and trickle that in over a period of 48 hours it could probably go in through the aeration system and it wouldn't have to be stored and there would be no odor issue and not having to come in all at once, there wouldn't be an operational issue at the Plant. What about getting a tank put in at the Plant and pump in from their truck into the tank and it could filter into the waste. It was suggested to let the current Contract expire and try this for a while then perhaps the board could pass a Resolution to accept a maximum amount per week. Would there be solids in it that will come out a solution and would not be able to filter them out? If this turns out to be too labor intensive something else would need to be figured out.

BUDGET PROCESS FOR DEPARTMENTS

A question back to Village Board. Any fiscal review from the Advisory Board and should they be involved in the process with any opinions or input. What is Village's process for establishing the budgets. It was noted that the Village Board members were given the copy of the department budgets three days before a meeting where they were asked to pass them, but did hold off until the next scheduled meeting to approve them. It was felt they should have been presented to the Advisory Board for review.

Do each of the department have a five year plan? What is the process?

Andrew felt that they should be a part of putting the budget together like the Village Board does with the General Fund. Another suggestion presented at a Village Board meeting had been to have a monthly financial report by the Treasurer.

URBAN ENGINEERS

Does not have a formal proposal at this time. Andrew felt as long as we were doing a drill we could put a sleeve in for a watermain on McKinley being that there is already water out to McKinley Road on Route 20. At some point in time they will want to come down McKinley Rd. to Route 5 and back to Barcelona. This would be the Town's decision in the long run. Andrew had emailed to Martha he is awaiting her response.

FISHWAY PROJECT

Is the Fishway Project completed? Dave Spann is the general contractor and he has got the Town involved as well. They are going to haul the rock to the top of the hill and the Town is going to get a truck from the County to take the rock down and go across the creek and up to the site. The Town is going to have a loader there to lock on to the County Truck. The Contractor from Corry will just bring it to the top of the hill and place it. An easement will be necessary to store the rock on a resident's property if unable to get that there is Town property available across the road. It was noted that it will be necessary to repair the road following this procedure.

There being no further business to come before the board the meeting was adjourned on a motion made by Bill, seconded by Tim and was carried unanimously.