

**LOCAL WATERFRONT REVITALIZATION PROGRAM
BOARD OF PUBLIC WORKS ADVISORY MEETING
FEBRUARY 26, 2015**

MEMBERS: Chairman Todd Swanson, Jerry Laporte, Bill Culligan, Tim Abbey, Mike Catalano, John Poshka, Michael Head

OTHERS: Mayor Mike VandeVelde, Becky Jackson, Martha Bills, Dave Brown, Ed LeBarron, John Wolfe, Aaron Resnick, Becki Paternosh, Mark Puckhaber, Debra Puckhaber, Ray Schuster, Tim Smith, Andrew Thompson

LOCAL WATERFRONT REVITALIZATION PROGRAM (LWRP)

WDC Director Aaron Resnick introduced Pat Gooch, Planner from Chautauqua County Planning & Economic Development, and briefly outlined the purpose of this meeting noting that the Town and Village Boards would ultimately be the ones to adopt the LWRP when it is completed. Following a Powerpoint presentation there was discussion pertaining to a variety of project ideas for development within the LWRP. Martha Bills inquired if they would be able to view the drafts when they were completed. Mr. Gooch stated that he felt the draft would be available for the municipalities. Aaron was of the opinion that the draft plan would be presented at the second public informational Open House for review and comment.

BOARD OF PUBLIC WORKS

MINUTES

The board made a motion to approve the minutes of January 22, 2015 meeting by John Poshka, seconded by Mike Catalano and was carried unanimously.

STATUS OF RFP APPROVAL BY EDA

Andrew explained that Hill Engineering & GHD can't be allowed to bid the project because they did the preliminary engineering. There were two proposals received; one from Greenland, one from Kheops. It is required that we have a third party inspection.

The board made a motion by Todd Swanson, seconded by John Poshka and was carried unanimously to approach Hill as to their interest and/or availability and if so, solicit a proposal from them for comparison purposes with the other two proposals. If Hill chooses not to make a proposal, then go with Kheops to finalize the RFP.

REVIEW FROM DEPARTMENT HEADS

PUBLIC WORKS

Ed reported there had been frozen water meters and services and there was one water main break a couple weeks ago. There is a machine that sends steam down the pipe to thaw them out. There are only three of these machines in a three county area and we are on the waiting list for one. There is a new one ordered but it will not be here until mid-March. There are 4 homes at this time that have no water due to frozen pipes.

ELECTRIC

Andrew informed the board of a funding opportunity from NYSERDA. First phase is funding for a feasibility study to see about putting in place a microgrid to keep critical facilities online in the event of power outage. Water Plant, Wastewater Plant, Street Dept. Electric Dept., Fire Hall, Police Dept., School, Hospital. There is only one transmission line which is a critical issue. They are recommending "clean energy", i.e. natural gas. Anaerobic digester, a CHP system at the Wastewater Treatment Plant would be another possibility to at least power part of it. Andrew stated there is a company that will write the proposal for free with the stipulation that if we're awarded up to \$100,000 for the feasibility study we would hire them to perform the feasibilities. You have to show an economic benefit which was thought would be our PPA, the incremental power we purchase. The second round of funding would be up to a million dollars in funding.

The board made a motion for recommendation to the Village Board to go ahead on a proposal with Wildan Energy Solutions by Jerry Laporte, seconded by Tim and was carried unanimously.

UPDATE ON SUBSTATION TRANSFORMERS

Andrew reported that a Contractor had come in to look at the one in question and what was thought to be a low oil level turned out to be an overfill. Also, there was an issue with a breaker in the English Street substation tank which is online now but does have a mechanical issue, they will bring back a part to install which will correct that.

WATER

The water tank has been online for about a month although there is a problem and it is only getting about a foot and a half fluctuation; it needs to be a lot more than that. It will be addressed when the weather breaks.

SEWER

There was a problem with basins being frozen but the first stage is in full operation now.

RFP FOR ELECTRICAL CONTRACTOR/CONSULTANT

The board made a motion to recommend to the Village Board to proceed with the RFP for Electrical Contractor by Tim Abbey, seconded by Mike Head and was carried unanimously.

LATE FEE/PENALTY FOR WATER/SEWER BILLS

Treasurer Becki Paternosh reported the one of the recommendations from the State Comptroller Audit is that we implement a late fee. Presently there is no late fee charged. It was recommended that a 1½% late fee be charged and a Public Hearing will have to be held to make the public aware of the change.

The motion was made to match the water bill late fee to correlate with the electric bill late fee by Tim Abbey, seconded by Bill Culligan, with Jerry LaPorte voting in opposition; the motion was carried.

The Mayor noted that one of the things that has been discussed was moving ahead with the plan for the Director to oversee more of the departments. Ed voiced his concern that there is a lot more to oversee with the Street Department than with the other departments. The Mayor recommended naming Ed as Assistant Director of the DPW to assist Andrew over the course of the next couple years for him to gain more knowledge of the Street Department. At which time Ed decides to retire, the decision would then be made as to whether the position would be kept or dissolved.

MEMBER BACKGROUNDS

The board heard brief backgrounds given from each of the board members.

There being no further business to come before the board the meeting was adjourned on a motion made by Mike Head, seconded by John Poshka, and was carried unanimously.