

MINUTES
DEPARTMENT OF PUBLIC WORKS ADVISORY BOARD

January 22, 2015
TIME: 6:30PM
LOCATION: Eason Hall

Chairman Todd Swanson presiding

MEMBERS: William Culligan, Jerry LaPorte, John Poshka, Michael Head, Mike Catalano

OTHERS: Andrew Thompson, Ed LeBarron, Mark Puckhaber

MINUTES:

The board made a motion to approve the minutes of December 18, 2014 on a motion made by John Poshka, seconded by Jerry LaPorte, the motion was carried unanimously.

SCADA SYSTEM STATUS

Andrew Thompson reported there was no change in the status of the SCADA system. It is partially working; monitoring the English Street Substation, with no communications with the other two at this point. A break was discovered in the line since the last time Jon Tucker had looked at it which has since been repaired.

TREATMENT PLANT RFP STATUS

Andrew noted the RFP went out to Philadelphia for EDA review approximately 2 weeks ago and no communication has been received since then. It was a concern that this might get "kicked back" again and was suggested to have a Consultant, but if this is done that person cannot be hired to do the actual work. There are other firms which might be considered; the engineering firm of Malcolm-Pirnie for administration; and Municipal Solutions has been contacted as a fiscal advisor, they do not do inspections. It was felt there is a need for an engineer to put the packet together. It would probably be beneficial to begin searching for a firm to do inspection services. The person doing the RFP cannot be the same as the one that will be doing the work.

Todd Swanson made the motion to begin looking into a consulting firm that would end up doing two services during construction and would be available, if necessary, to package the RFP if it is kicked back from the EDA a second time, the motion was seconded by Mike Head and was carried unanimously.

Once the RFP is approved it will go out to advertisement and at the next meeting or a special meeting, the fine tuning will be done.

DEPARTMENTS

PUBLIC WORKS

Ed LeBarron reported that Barcelona has been completed except for the restoration which will be done in the spring. He noted they are working on the Water Street pump station, the drilling is complete, pumps will be installed and will be finished by next week. The only thing remaining is to pour the pads in the spring.

WATER TANK

Ed reported that one on South Portage St. and one on Chestnut St. are in operation but only showing 1'½" difference. It is cycling but not as much as necessary and there may have to be some readjustments with that.

REFUSE/RECYCLABLE CONTRACT

Ed met with Casella and requested they give us a 2 year option proposal. He noted various alternatives are being looked at such as doing the collection ourselves and/or doing shared service with Mayville for the truck. A 20-25 yard compactor would be necessary for us; whereas Mayville has a 12 yard compactor. Another suggestion was to have a couple compactors at a site and go around the Village and pick up the garbage with small pickup trucks and put it into the compactor(s) at the shop. A Contractor would have to be hired to haul them to a landfill. Ed has noticed that the cost has gone down at the landfill because of more recycling being done. The idea was also discussed to have everyone contract out the service for themselves. Ed reported that landfill fees average \$18-\$20,000.

WATER

The Village Board had approved the Timber Sale. Bids for Sale have gone out from our Forestry Consultant to potential buyers.

SEWER

No issues to note.

ELECTRIC

The question was asked if we have come close to purchase power higher rates to which Andrew replied we had for October, November, and December but noted they were not as high as last year's.

BARCELONA

All services have been switched over and all is active.

SHOREHAVEN

The Shorehaven Committee will take information back to their residents for a vote and then petition the Town to proceed. They are working on grants which will be difficult because they are a private district. Even with no grant they are planning on proceeding with this. After reducing the scope of the work; there would have been some 8" lines, but now it will be all 6" lines down there.

NEW BUSINESS

Andrew would like to proceed with an RFP for some type of technical services agreement for substation work. The expertise is not available at this time with our own employees.

Mark Puckhaber introduced himself noting that his wife is a retiring Trustee and he spoke in regard to his concerns with the electrical utility in Westfield. His extensive experience includes since 1981, working in the electrical substation industry and he currently owns a business in which he is a consultant for DuPont, Siemens, Praxair, and Jamestown Public Utilities as well as smaller companies. He offered his availability for any qualified assistance with the substations he might be able to give. He pointed out the necessity of preventive maintenance for the substations.

He had reviewed the report from Jon Tucker. The typical maintenance cycles on electrical substations is 3-5 years, in the report that he saw nothing has been done to the substations for 10 years. He stated there is a very real possibility of a huge problem that needs immediate attention. The insulator behind the Theater Motel needs to be addressed as soon as possible; there is a 115 kv bushing on the transformer that does not show oil in the sight glass.

John Poshka inquired if Mark had any specific recommendation for the Village. He stated he was just there with his own concerns and to give his explanations of problems that he knew about and understood.

Todd Swanson felt this overview had given a higher urgency to the issues that need resolution.

Andrew stated that our allocation is 12½ megawatts. If there was a new industry coming in we could get more of an allocation. We peak at 16/17 in the winter. Jim Hamilton has been doing mostly inspection of the 115 main line. Trustee Mike Catalano noted that at the Village Board's meeting his temporary employment Contract had been extended for one more month.

Any recommendation for a maintenance program for the substations, someone to advise and show our employees what should be done. Mark stated if it was up to him he would go to Ferguson, O'Connell, or Ahlstrom-Schaeffer. Get a count of all the protective relays, circuit breakers, transformers and air switches; get a quantity count of the switches that we have throughout the system, put that together and give to those companies and tell them this is what we have, we just want preventive maintenance and testing only. Repairs and all else would be extra. This is the quantity of what we have and we will accommodate your scheduling as our load profile dictates; submit this information to them for their bid. He noted it would save some on the cost to have our own people go out to get these numbers to submit.

The meeting was adjourned by John Poshka seconded by Tim Abbey the motion was carried unanimously.