

Town Board Meeting
Town of Westfield
September 6, 2017

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha R. Bills	Guest:	Marybelle Beigh	Bill Bentley
Dep Super:	David Brown		Susan Breon	Doug Breon
Councilmen:	Raymond Schuster		Randy McNeal	Nancy Burkhart
	David Spann		William Bauer	
	James Herbert		Janet Nass	

Pledge of Allegiance

Deputy Supervisor David Brown made a motion to waive the reading of the August 2, 2017 minutes and Special Meeting minutes August 11 and 17th, 2017 inasmuch as all members received a copy thereof and that the minutes be accepted. The motion was seconded by Councilman Raymond Schuster and carried unanimously.

Reports:

The Town Clerk's report together with a check in the amount of \$13,681.32 representing fees for the month of August 2017 was turned over to Supervisor Bills. A check for \$180.00 representing fees for the month of August to NYS Department of Health, Marriage Licenses and a check in the amount of \$34.00 was turned over to NYS Department of Agriculture and Markets and NYS Decals in the amount of \$2,381.29 will be withdrawn on the 14th.

Supervisor Bills presented the monthly report on the Town's finances for the month of July 2017. All Board members have received a copy of the report for July 2017 and is accepted as submitted.

The Dog Warden's report for August 2017 was received and placed on file.
The Fire Department Report for August 2017 was received and placed on file.
The Historian's report for August 2017 was received and placed on file.
The Town Court report for August 2017 was received and placed on file.
The WPD report for July and August 2017 was received and placed on file.

Highway:

- Town Highway Superintendent David Babcock submitted a written report on activities for August 2017 and highlighted gas and fuel usage, road side mowing and tree trimming. The report has been received and placed on file.

Code Enforcement:

The Code Enforcement Officer submitted a written report highlighting that 8 permits were issued in the Town for August 2017. The report has been received and placed on file.

Barcelona Harbor:

- The Army Corp. of Engineers contractor Dean Marine should be done by the end of the week.

- The Pier will be closing September 17th.
- Informational booth-Marybelle Beigh has been volunteering and commended the appearance of the beach.

Public Comment:

- East Route 20 detour (Culvert Construction) began September 5th and will continue for up to two months.
- A discussion will take place October 11th at 7:00pm at the YWCA in Westfield to talk about the Constitutional Convention.

Announcements:

- County Shared Services meeting will be held this month.
- Timber Fish, commercial fish stocking event will be held Friday September 8, 2017 representatives from State, County and Local Governments will be attending.
- LWRP, any suggestions to improve the lakefront please bring them forward to the Town Supervisor

Old Business:

- East Lake Road water project, engineers are reviewing resubmitted paperwork.
- Pre-construction meeting is the next step for the Shorehaven water project. Waiting for USDA to set up a date which could be any day now.
- Welch Trail, federally funded project grant paperwork is moving forward.

New Business:

Resolutions for September 6, 2017:

Deputy Supervisor David Brown offered the following resolution and moved its adoption:

Resolution No.53 of 2017
Special Project for Webpage

RESOLVED, The Supervisor is hereby authorized to pay \$4,000 to the Westfield Development Corporation as part of the cost of establishing a new community website which includes the Town and Village municipal websites.

The motion was seconded by Councilman David Spann. Voting was as follows: Supervisor, Martha Bills, aye; Deputy Supervisor, David Brown, aye; Councilman, Raymond Schuster, aye; Councilman, James Herbert, aye; Councilman, David Spann, aye.

Councilman Raymond Schuster offered the following resolution and moved its adoption:

Resolution No.54 of 2017
Amend Collateralization Agreement with Community Bank

RESOLVED, that the Town Board of the Town of Westfield Authorize the Supervisor to sign the amendment to the existing third party custody agreement with Community Bank, NA in order to accommodate Community Banks recently implemented automated collateral pledging system.

The motion was seconded by Deputy Supervisor David Brown. Voting was as follows: Supervisor, Martha Bills, aye; Deputy Supervisor, David Brown, aye; Councilman, Raymond Schuster, aye; Councilman, James Herbert, aye; Councilman, David Spann, aye.

Councilman Raymond Schuster offered the following resolution and moved its adoption:

Resolution No.55 of 2017
Authorize the Code Enforcement Officer to attend Conference Sept 11-13

RESOLVED, the Town Board of the Town of Westfield Authorize the Code Enforcement Officer, Bonnie Rae Strickland to attend the Western Southern Tier Building Officials Conference in Mayville, NY at Chautauqua Suites on September 11, 12, 13, 2017 and not to exceed \$350.00.

The motion was seconded by Deputy Supervisor David Brown. Voting was as follows: Supervisor, Martha Bills, aye; Deputy Supervisor, David Brown, aye; Councilman, Raymond Schuster, aye; Councilman, James Herbert, aye; Councilman, David Spann, aye.

Councilman David Spann offered the following resolution and moved its adoption:

Resolution No.56 of 2017
Trail Grant

RESOLVED, The Supervisor is hereby authorized to execute proposed Contract number C151803 with the New York State Office of Parks, Recreation and Historic Preservation in the amount of \$200,000 to the “Welch Trail Recreation Area“ upon final approval of counsel as to form.

The motion was seconded by Councilman James Herbert. Voting was as follows: Supervisor, Martha Bills, aye; Deputy Supervisor, David Brown, aye; Councilman, Raymond Schuster, aye; Councilman, James Herbert, aye; Councilman, David Spann, aye.

Deputy Supervisor David Brown offered the following resolution and moved its adoption:

Resolution #57 of 2017
Authorize the Town Clerk to attend NYSTCA regional meeting

RESOLVED, the Town Board of the Town of Westfield authorize the Town Clerk, Andrea L. Babcock to attend the New York State Town Clerks Association regional meeting at Clarion Hotel and conference center, Dunkirk, NY on September 18th, 2017 and not to exceed \$100.00.

The motion was seconded by Councilman David Spann. Voting was as follows: Supervisor, Martha Bills, aye; Deputy Supervisor, David Brown, aye; Councilman, Raymond Schuster, aye; Councilman, James Herbert, aye; Councilman, David Spann, aye.

Deputy Supervisor David Brown offered the following resolution and moved its adoption:

Resolution #58 of 2017
Authorize the Highway Superintendent to attend NYSHSA at Holiday Valley

RESOLVED, the Town Board of the Town of Westfield authorizes Highway Superintendent, David Babcock to attend the New York State Highway Superintendent Association Conference at Holiday Valley October 19-22 and not to exceed \$1000.00.

The motion was seconded by Councilman Raymond Schuster. Voting was as follows: Supervisor, Martha Bills, aye; Deputy Supervisor, David Brown, aye; Councilman, Raymond Schuster, aye; Councilman, James Herbert, aye; Councilman, David Spann, aye.

Councilman Raymond Schuster made the motion to set Two Public hearings for the Sherman and Westfield Fire Districts. Sherman Fire district is scheduled for 7:25 and Westfield is scheduled for 7:20. Councilman James Herbert seconded the motion. Martha Bills made the motion to refer SUP, Douglas Rd to the Town Planning board.

At 8:00pm Supervisor Bills moved and David Brown seconded a motion to audit the bills.

Warrants dated September 6, 2017 (voucher #'s 730-744 & 747-780) in the amount of \$169,757.47 were drawn on the following funds:

General	\$34,124.11
General Part-Town	\$295.00
Highway	\$3056.52
Highway Part-Town	\$128066.26
Forest Park Sewer	\$24.42
North Town Water -East Rt. 20	\$4,188.19
North Town Water –Shorehaven	\$2.97

Warrants dated September 6, 2017 (voucher #'s 9-11) in the amount of \$20,078.41 were drawn on the following funds:

Shorehaven Water District Capital Project	
H6-8310.400	\$20,078.41

Warrants dated September 6, 2017 (voucher #'s 77-88) in the amount of \$6,741.46 were drawn on the following funds:

Welch Building	\$6,741.46
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These warrants were presented and audited by the Board members. Supervisor Bills made a motion to be directed to draw the necessary checks to cover the warrants as audited. The motion was seconded by Deputy Supervisor Brown. Voting was as follows: Supervisor Bills, aye, Deputy Supervisor Brown, aye; Councilman Herbert, aye; Councilman Schuster, aye; Councilman Spann, aye.

There being no further business, at 8:30pm Supervisor Martha Bills moved and Deputy Supervisor David Brown seconded a motion to move to executive session to discuss pending litigations and a particular personnel matter. Unanimously carried.

At 9:14pm Supervisor Martha Bills moved and Deputy Supervisor David Brown seconded a motion to return to regular session. Unanimously carried.

There being no further business at 9:14pm Supervisor Martha Bills moved and Councilman David Spann seconded a motion to adjourn. Unanimously carried.

Respectfully submitted,
//original signed//
Andrea L Babcock, Town Clerk