

TOWN BOARD MEETING
Town of Westfield
July 6st, 2016

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:30pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Dep Sup:	David Brown	Joel Seachrist	Don Eno
Councilmen:	Raymond Schuster	Bonnie Rae Strickland	Nan Doolittle
	David Spann	Tom Tarpley	Tim Doolittle
	James Herbert	Janet Nass	Marybelle Beigh
		Marian Eno	

Pledge of Allegiance

Councilman Raymond Schuster made the motion to waive the reading of the minutes inasmuch as all members received a copy thereof and that the minutes be approved. The motion was seconded by Councilman David Spann and carried unanimously.

The Supervisor’s report is as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Checking Balance</u>	<u>MM Balance</u>
Gen. A	\$565,203.25	\$298,140.30	\$16,118.41	\$991,384.54
Gen B	73,373.21	42,525.02	75.18	91,644.10
Hwy DA	311,224.51	152,704.82	515.84	507,139.78
Hwy DB	133,646.31	74,640.26	37.64	285,143.59
Sewer HO1	23,626.70	22,590.66	-0-	5,289.49
Water HO2	15,622.03	13,189.57	-0-	101,021.43
Water H07	50,948.45	33,857.69		
T Funds	-0-	-0-	-0-	-0-
Wfd. Fire	54,032.56	-0-	-0-	54,631.47
Sherm. Fire	9,859.94	9,788.27	-0-	179.91
Totals:	\$1,237,536.96	\$647,436.59	\$16,747.07	\$2,036,434.31

The Town Clerk’s report together with a check in the amount of \$8309.70 representing fees for the month of June 2016 was turned over to the Supervisor. State and County agencies received checks totaling \$292.00.

The Dog Warden’s report for June 2016 was received and placed on file.

The Fire Department Report for May & June 2016 was received and placed on file.

The Historian’s report for May & June 2016 was received and placed on file.

The Town Court report for June 2016 was received and placed on file.

The WPD report for June 2016 was received and placed on file.

Highway:

- The Town Highway Superintendent David Babcock, submitted a written report on activities for June 2016 and highlighted fuel usage, road side mowing, ditching, weed spraying, sluice pipe replacement.
- Roof on the Shop will be completed by the end of next week (7/15/16).

Code Enforcement:

- The Code Enforcement Officer, Bonnie Rae Strickland submitted a written report highlighting that 10 permits were issued in the Town in addition to continuing construction on residential homes for June 2016.
- Code Enforcer/Assessor Bonnie Rae Strickland, commented on organization in the Code Office which is ongoing, with archiving and filing as time allows.
- The public and contractors have responded well to the combining of the Assessor and Code Enforcement Officer.
- Bonnie Rae also commented on looking to upgrade to a more efficient software program that will serve for the Code/Building office while keeping the cost in mind.

Barcelona Harbor:

- The Town of Westfield is waiting for a response from the Army Corp. in regards to when the break wall will be fixed. A response should be received within the first week of July.
- Information Booth is located in the Light house keeper's cottage. The new location of the information booth has been a success. Councilman James Herbert highly commended the appearance of the Lighthouse and the new concrete sidewalks that were laid by the Town Highway Dept.

Public Comment:

- Janet Nass requested information regarding whom to speak to with regards to loose dogs on Hardscrabble Rd. She was referred to Dog Control Officer Chuck Raynor.
- Don Eno, Nan and Tim Doolittle commented on the progress of the E. Lake Rd. water district.
- Nan Doolittle commented about speed on Route 5. East Lake Rd. Highway Superintendent David Babcock referred her to the State, since it is a State Rd.

Announcements:

- First Friday (8 July 2016) Sponsored by the Chamber of Commerce
- Alumnae Weekend & Firemen's Ox Roast (8-10 July 2016)
- Arts & Crafts (29-30 July 2016)

Old Business:

Deputy Supervisor David Brown commented on the following projects:

We are in the process of completing an application for Shorehaven Water Project. Applications are also being worked on for E. Lake Rd and West Main Rd water districts. We are also In the process of ordering amenities for the Hamlet project including the parking lot. The Hamlet project will be completed in the Fall of 2016.

New Business:

Resolutions for 7/6/2016:

Councilman Raymond Schuster offered the following resolution and moved for its adoption:

Resolution No. 32 of 2016
BARCELONA HAMLET IMPROVEMENTS
SEQRA FINDING

RESOLVED, that the Town Board of the Town of Westfield hereby determines that the Barcelona Hamlet Improvements project, funded by NYS Department of State Grant No. C007161, is a Type II action in accordance with 6 NYCRR Section 617.5(c)(2), (4), (5), and (6) because it involves the landscaping, maintenance, repair, and replacement of three existing parking lot facilities and streetscape improvements, including the installation of a kiosk, sidewalks, and lighting, and, as such, is not subject to further environmental review.

The motion was seconded by Councilman Spann. Voting was as follows: Deputy Supervisor Brown, aye; Councilman Schuster, aye; Councilman Spann; aye; Councilman Herbert; aye.

Councilman David Spann offered the following resolution and moved for its adoption:

Resolution No. 33 of 2016
AUTHORIZING THE SUPERVISOR TO SIGN RURAL DEVELOPMENT
DOCUMENTS RELATED TO SHOREHAVEN WATER SYSTEM IMPROVEMENTS

WHEREAS, the Town is pursuing a loan and grant from the United States Department of Agriculture/Rural Development to fund improvements to the Shorehaven water system; and

WHEREAS, if the Town receives a loan and grant package it may be necessary to perform various environmental studies and issue bonds for the project;

NOW, THEREFORE, BE IT RESOLVED:

1. The Supervisor is hereby authorized to execute all documents related to a Rural Development loan and grant package for the Shorehaven water system; and
2. The Supervisor is further authorized to issue a request for qualifications for the various professional services that may be required to complete the project, including, but not limited to, bond counsel and fiscal advisor.

The motion was seconded by Councilman Herbert. Voting was as follows: Deputy Supervisor Brown, aye; Councilman Schuster, aye; Councilman Spann; aye; Councilman Herbert; aye.

Councilman Raymond Schuster offered the following resolution and moved for its adoption:

Resolution No. 34 of 2016

Approval of Taylor Kassman as Court Clerk Intern

RESOLVED, that the Town Board has approved Taylor Kassman as Court Clerk Intern for the Town of Westfield for 2016. Hours are not to exceed 10 hours a week and to be on a month to month basis as needed, and at a pay rate of \$10.00 per hour. Taylor is recommended by Judge Laporte and Judge Spann for the position.

The motion was seconded by Councilman Herbert. Voting was as follows: Deputy Supervisor Brown, aye; Councilman Schuster, aye; Councilman Spann; aye; Councilman Herbert; aye

Audit of the Bills:

At 8:17 pm Deputy Supervisor David Brown made the motion to Audit the bills:

Warrants dated July 6th, 2016 (voucher #'s 43-96) in the amount of \$55,098.83 were drawn on the following funds:

General	\$32,868.00	Shorehaven Water Project	\$3.05
General Part-Town	\$2,180.58	Sherman FD	\$0.00
Highway	\$1,473.17		
Highway Part-Town	\$18,555.05		
Forest Park Sewer Fund	\$18.98		

Warrants dated July 6th, 2016 (voucher #'s 9-19) in the amount of \$7,630.76 were drawn on the following funds:

Welch Building	\$7,630.76
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These were presented and audited by the Board members. Councilman James Herbert made the motion to have the Supervisor be directed to draw the necessary checks to cover the warrant as

audited. Voting was as follows: Deputy Supervisor David Brown, aye; Councilman Raymond Schuster, aye; Councilman David Spann, aye; Councilman James Herbert, aye.

The next Town Meeting is scheduled for Wednesday August 3rd, 2016 @ 7:30pm.

There being no further business, at 8:29pm Deputy Supervisor David Brown made the motion to adjourn. The motion was seconded by Councilman Spann and carried unanimously.

Respectfully submitted,
//original signed//
Andrea L. Babcock, Town Clerk