

TOWN BOARD MEETING  
**Town of Westfield**  
**May 4<sup>th</sup>, 2016**

The regular meeting of the Town Board of the Town of Westfield was called to order at 7:31pm in Eason Hall, 23 Elm Street, Westfield, NY, with the following members and guests present:

Supervisor:	Martha Bills	David Babcock	Marybelle Beigh
Dep. Supervisor:	David Brown	Joel Seachrist	Randy McNeal
Councilmen:	Raymond Schuster	Tom Tarpley	Marian Eno
	David Spann	Jack Gulvin	Don Eno
	James Herbert	William Bauer	

**Pledge of Allegiance**

*Councilman Raymond Schuster made a motion to waive the reading of the April 6, 2016 minutes inasmuch as all members received a copy thereof and that the minutes be accepted. The motion was seconded by Deputy Supervisor David Brown and carried unanimously.*

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*Supervisor Bills made the motion to Amend the minutes, January 14, 2016 and February 3<sup>rd</sup>, 2016, Warrants:*

**Warrants dated January 4<sup>th</sup>, 2016** (voucher #'s 11530-11597), in the amount of \$91,837.38 drawn on the following funds: General \$59,209.46; General Part-Town \$290.50; Highway \$9,056.80; Highway Part-Town \$8,372.25; E. Main Water \$1043.86; Trust and Agency 6,811.14; Welch Bldg \$7,053.37 were presented and audited by the Board members. David Spann moved and Martha Bills seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited.

**Warrants dated February 3, 2016** (voucher #'s 11598-11663), in the amount of \$72,360.60 drawn on the following funds:\$46,014.75 General; \$12,000 General Part-Town; \$8,520.03 Highway; \$25.79 Sewer Fund; \$4.03 Shorehaven Water Project; \$899.32 Trust & Agency; \$3,427.48 Welch Building; and \$1,469.20 Barcelona Water Project were presented and audited by the Board members. James Herbert moved and Raymond Schuster seconded a motion that the Supervisor be directed to draw the necessary checks to cover the warrant as audited. Voting was as follows: Martha Bills, aye; Raymond Schuster, aye; David Brown, aye; James Herbert, aye; David Spann, aye

*The motion was seconded by Councilman Spann and the motion carried unanimously.*

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The Town Clerk's report together with a check in the amount of \$4203.50 representing fees for the month of April 2016 was turned over to Supervisor Bills. A check for \$112.50 representing fees for the month of April to NYS Department of Health, Marriage Licenses and a check in the amount of \$39.00 was turned over to NYS Department of Agriculture and Markets.

The Supervisor's report is as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Checking Balance</u>	<u>MM Balance</u>
Gen. A	\$453,358.67	\$217,145.67	\$16,118.41	\$969,414.87
Gen B	68,484.00	35,566.67	75.18	109,680.50
Hwy DA	310,474.00	141,586.35	515.84	554,156.22
Hwy DB	39,032.00	20,409.33	37.64	200,093.82
Sewer HO1	23,622.00	22,572.63	-0-	8,529.57
T Funds	-0-	-0-	-0-	-0-
Water HO2	15,560.00	1,807.32	-0-	114,148.97
Water H07	14,123.20	33,447.44		
Wfd. Fire	54,000.00	-0-	-0-	54,598.91
Sherm. Fire	9,854.00	-0-	-0-	9,962.24
Totals:	\$988,507.87	\$472,535.41	\$16,747.07	\$2,020,585.10

The Dog Warden's report for April 2016 was received and placed on file.

The Fire Department Report for April 2016 was received and placed on file.

The Historian's report for April 2016 was received and placed on file.

The Town Court report for April 2016 was received and placed on file.

The WPD report for April 2016 was received and placed on file.

**Highway:**

- Town Highway Superintendent David Babcock submitted a written report on activities for April 2016 and highlighted fuel usage, broom roads, cutting shoulder's, Tiling on Jones Rd. Barcelona restoration work, and work at the harbor. The report has been received and placed on file.

*Councilman Spann made a motion to authorize the Highway Superintendent David Babcock to request bids for a Steel Roof for the Town Barn and to be returned to the Town of Westfield by May 30<sup>th</sup> at 11:55am. The motion was seconded by Councilman Brown and the motion carried unanimously.*

**Code Enforcement:**

The Code Enforcement Officer submitted a written report highlighting that 7 permits were issued in the Town for April 2016. |

**Barcelona Harbor:** The Pier will open May 16<sup>th</sup> for the 2016 season.

- Information booth will be located in the Lighthouse Keepers Cottage. \_\_\_\_\_
- Councilman Herbert discussed the process of the Break Wall being fixed and it should be finished by Mid-summer. Engineers will be on site at the Lighthouse while the break wall is being fixed to measure seismographic activity.

**Public Comment:**

**Announcements:**

- Spring Clean-up (Saturday, May 7<sup>th</sup>, 9:00-1:00 @ Transfer Station)
- Rabies Clinic (Saturday, May 14<sup>th</sup>, 11:00-2:00 @ Town Barn)
- eWaste Turn-in (Saturday, May 21<sup>st</sup>, 9:00-1:00 @ Town Barn)
- Assessor with the tentative assessment roll:  
May 2<sup>nd</sup>, 9am-1pm, May 5<sup>th</sup>, 4pm-8pm  
May 7<sup>th</sup> 1pm-5pm, May 11<sup>th</sup>, 9am-1pm
- Grievance Day, The Board of Assessment Review will meet on May 24<sup>th</sup>, 2016 (2:00pm - 4:00pm),(6:00pm-8:00pm)
- Memorial Day Parade (10:30am Monday, May 30<sup>th</sup>, 2016)

**Old Business:**

- Supervisor Bills stated that planning / work continues for projects funded as part of the Barcelona Hamlet grant. In addition a Pre-application for a grant for the Shorehaven internal water system is being prepared for submission.

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**New Business:**

- The AUD is available for review in the Town office
- *Councilman Schuster made the motion to authorize the Town to go out to bid for Transfer Station, contract with Casella will expire June 30<sup>th</sup> 2016. The motion was seconded by Deputy Supervisor Brown and the motion carried unanimously.*

- *Supervisor Bills made the motion to authorize the Town to go out to bid for Light Poles, for Barcelona Harbor, corner parking lot. The motion was seconded by Deputy Supervisor Brown and the motion carried unanimously.*
- *Supervisor Bills made the motion to the Planning Board to review SUP Modification Application for Towers (7872 Persons Rd) and schedule a meeting for May 11<sup>th</sup>2016, to review. The motion was seconded by Deputy Supervisor Brown.*
- *Councilman Herbert made the motion to hire Carter Stetson for Pier Attendant to start effective 5/4/2016 weather dependent until September weather dependent of 2016.*

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 Councilman Schuster offered the following resolution and moved its adoption:

**RESOLUTION #25 OF 2016**

**A RESOLUTION AUTHORIZING THE COST OF PREPARATION OF A MAP, PLAN AND REPORT REGARDING THE INCREASE IN FACILITIES OF THE NORTH TOWN WATER DISTRICT**

**WHEREAS** the Town of Westfield, New York (the "Town") has established the North Town Water District to assist in the funding, construction and oversight of water distribution systems in the northern part of the Town, which district includes West Main Road/Route 20 west of the Village of Westfield, and

**WHEREAS** there is a need to provide potable water to businesses and residences along West Main Road/Route 20 and the Town and Village of Westfield are co-ordinating efforts to determine whether the Village can supply such water and Town can install water main at a reasonable cost, and

**WHEREAS** grant funding may be available to facilitate the project in part, and

**WHEREAS** the Town desires to study the feasibility of such a project,

**NOW, THEREFORE, BE IT**

**RESOLVED** that, pursuant to Town Law §202-b, the sum not to exceed \$3,250 is appropriated to pay the cost of preparing a general map, plan, and report and preliminary environmental review for the construction of a water main and appurtenant facilities in the North Town Water District running along the West Main Road/Route 20 from the western boundary of the Village of Westfield to approximately Walker Road.

*The motion was seconded by Deputy Supervisor Brown. Voting was as follows: Supervisor Bills, aye; Deputy Supervisor Brown, aye; Councilman Schuster, aye; Councilman Herbert, aye; Councilman Spann, aye.*

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*Councilman Herbert offered the following resolution and moved its adoption:*

**RESOLUTION # 26 OF 2016**

**A RESOLUTION AUTHORIZING THE COST OF PREPARATION OF A MAP, PLAN AND REPORT REGARDING THE INCREASE IN FACILITIES OF THE NORTH TOWN WATER DISTRICT**

**WHEREAS** the Town of Westfield, New York (the "Town") has established the North Town Water District to assist in the funding, construction and oversight of water distribution systems in the northern part of the Town, which district includes East Lake Road/Route 5 east of Barcelona Harbor, and

**WHEREAS** there is a need to provide potable water to businesses and residences along East Lake Road/Route 5 between Barcelona and the town boundary, many of which now rely on surface water collection and treatment systems, and

**WHEREAS** grant funding may be available to facilitate the project in part, and

**WHEREAS** the Town desires to study the feasibility of such a project,

**NOW, THEREFORE, BE IT**

**RESOLVED** that, pursuant to Town Law §202-b, the sum not to exceed \$4,250 is appropriated to pay the cost of preparing a general map, plan, and report and preliminary environmental review for the construction of a water main and appurtenant facilities in the North Town Water District running along East Lake Road/Route 5 from the harbor to the eastern town boundary.

*The motion was seconded by Councilman Spann. Voting was as follows: Supervisor Bills, aye; Deputy Supervisor Brown, aye; Councilman Schuster, aye; Councilman Herbert, aye; Councilman Spann, aye.*

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*Councilman Schuster offered the following resolution and moved its adoption:*

**RESOLUTION # 27 OF 2016**

**RESOLUTION AUTHORIZING CONNECTION IN EAST MAIN WATER DISTRICT**

**RESOLVED**, that Darren Ramm is hereby authorized to connect the parcel designated as Section 193.00, Block 1, Lot 39. 1 to the water main of the East Main Water District, upon application to the Village of Westfield and Town of Westfield and with a tap-in fee of \$750.00, with any excess cost for time and materials to be borne by the applicant.

*The motion was seconded by Deputy Supervisor Brown. Voting was as follows: Supervisor Bills, aye; Deputy Supervisor Brown, aye; Councilman Schuster, aye; Councilman Herbert, aye; Councilman Spann, aye.*

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*Councilman Spann offered the following resolution and moved its adoption:*

**RESOLUTION # 28 OF 2016**

**RESOLUTION AUTHORIZING EXPENDITURE FROM OPERATION AND MAINTENANCE FUND OF THE WEST ROUTE 5 WATER DISTRICT**

**RESOLVED**, that the Supervisor is hereby authorized to expend from the operation and maintenance fund of the West Route 5 Water District an amount sufficient to install valves at each building of the Edgewater Condominium Complex, not to exceed \$20,000, subject to approval by her of the contractor and final project cost.

*The motion was seconded by Councilman Herbert. Voting was as follows: Supervisor Bills, aye; Deputy Supervisor Brown, aye; Councilman Schuster, aye; Councilman Herbert, aye; Councilman Spann, aye*

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*Deputy Supervisor Brown offered the following Budget Resolution and moved its adoption:*

**Budget Resolution No.1 of 2016**  
2016 Budget Revisions

Revision Description	Increase Expenditures	Decrease Expenditures	Increase Revenue
A Funds (General)			
A00-44.1330.120 Dep. Tax Collector 1577			
A00-45.1410.110 Town Clerk Trainer	598		
A00-43.1220.400 Supervisor-Contractual	6000		
A00-47.1990.40 Contingent Account	0	8175	
<b>Total A Fund</b>	8175	8175	

DA Funds (Hwy Inside)			
DA0.72.5140.120	Brush & Weed-Harbor	130	
DA0.72.5140.400	Miscellaneous Contractual	0	130
<b>Total DA Fund</b>		130	130

*The motion was seconded by Supervisor Bills. Voting was as follows: Supervisor Bills, aye; Deputy Supervisor Brown, aye; Councilman Schuster, aye; Councilman Herbert, aye; Councilman Spann, aye.*

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Warrants dated May 4<sup>th</sup>, 2016 (voucher #'s 11864 - 11938) in the amount of \$74,843.22 and (Voucher #'s 11939-11950) in the amount of \$5,671.79 were drawn on the following funds:

General	\$41,734.53	Barcelona Water Project	\$0
General Part-Town	\$18,050.00	Shorehaven Water Project	\$4.41
Highway	\$6,626.54	Welch Building	\$5,671.79
Highway Part-Town	\$3,393.67	Trust & Agency	\$0
Sewer Fund	\$3226.75		
Water Fund	\$1,807.32		

These warrants were presented and audited by the Board members. *Supervisor Bills made a motion to be directed to draw the necessary checks to cover the warrants as audited. The motion was seconded by Deputy Supervisor Brown. Voting was as follows: Supervisor Bills, aye, Deputy Supervisor Brown, aye; Councilman Herbert, aye; Councilman Schuster, aye; Councilman Spann, aye.*

The next Town Board Meeting is scheduled for Wednesday, July 6<sup>th</sup>, 2016 @ 7:30pm.

There being no further business, at 8:34pm *Councilman Herbert made a motion to adjourn. The motion was seconded by Deputy Supervisor Brown and carried unanimously.*

Respectfully submitted,  
*//original signed//*  
 Andrea L Babcock, Town Clerk